



**MINUTES OF THE MEETING
OF FINANCE COMMITTEE
INDIAN RED CROSS SOCIETY
PUNJAB STATE BRANCH**

&

ITS ALLIED BODIES

HELD ON

11TH DECEMBERS 2019 AT 12:00 (NOON)

AT

**PUNJAB RAJ BHAWAN,
CHANDIGARH**



GOVERNOR'S SECRETARIAT
PUNJAB RAJ BHAVAN
CHANDIGARH-160019

NO.PR.B-EA-2020/271

Dated: 21/01/2020

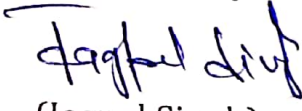
To

✓ The Secretary,
Indian Red Cross Society,
Punjab State Branch,
Sector 16, Chandigarh.

Subject: MEETING OF THE FINANCE COMMITTEE OF INDIAN RED CROSS SOCIETY
PUNJAB STATE BRANCH HELD ON 11.12.2019 AT 12.00 P.M.

I am directed to refer your letter no. HQ/PRC/Pub/Fc Mtg/2019/3281
Dated:27.12.2019 and to say that the draft minutes of meeting mentioned in the
subject cited above sent by you has been approved by Hon'ble Principal Secretary
to Governor-cum-Chairman of Finance Committee, Indian Red Cross Society,
Punjab State Red Cross Branch, Chandigarh.

Yours faithfully


(Jagpal Singh)
Superintendent
Punjab Raj Bhavan
ak

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Pub		TE	21/01/2020
PA TO SECY			
No.	4115	Date	21/01/2020

Minutes of the meeting of Finance Committee of Indian Red Cross Society, Punjab State Branch and its allied bodies held on 11th December, 2019 at 12:00 (Noon) under the Chairmanship of Shri J.M. Balamurugan, IAS, Principal Secretary to Governor, Punjab & Chairman, Finance Committee of Punjab State Red Cross Branch at Punjab Raj Bhawan, Chandigarh.

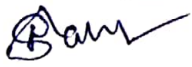
The following were present:-

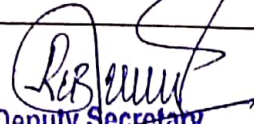
1. Sh. Dalwinderjit Singh, Additional Secretary, Rep. of Principal Secretary to Govt. of Punjab, Department of Finance, Punjab
2. Mrs. Veenu, Under Secretary, Rep. of Principal Secretary to Govt. of Punjab, Department of Health, Punjab.
3. Dr. Sunita Pal, Deputy Director, Rep. of Director Health Services, Punjab
4. Mrs. Nishi Jalota, Deputy Director, Rep of DPI (S), Punjab
5. S. Jugraj Singh Gill, Senior Member of Finance Committee
6. Sh. C.S. Talwar, IAS (Retd), Secretary, Punjab State Red Cross Branch
7. Sh. Rakesh Bhandari, Deputy Secretary, Punjab Raj Bhawan, Chandigarh

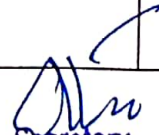
In Attendance:-

1. Sh. Harbans Singh Bhagania, Deputy Secretary, Punjab State Red Cross Branch
2. Sh. Romesh Chand Rana, Deputy Secretary (O), Punjab State Red Cross Branch
3. Sh. Radha Ballabh, Accounts Officer, Punjab State Red Cross Branch
4. Sh. Naveen Sharma, Superintendent Accounts, Punjab State Red Cross Branch
5. Sh. Amarjit Singh, State Coordinator (YRC), Punjab State Red Cross Branch

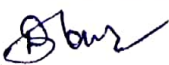
AGENDA ITEM	RESOLUTION	FOLLOW UP ACTION
<p>At the very outset, the Secretary, Indian Red Cross Society, Punjab State Branch welcomed the Principal Secretary to Governor, Punjab –Cum-Chairman of Finance Committee of Punjab State Red Cross Branch, representatives of Principal Secretary to Govt. of Punjab, Department of Finance, Health, DPI (Schools), Punjab and S. Jugraj Singh Gill, Senior Member of Finance Committee.</p> <p>He also expressed his gratitude to PSG –Cum Chairman for sparing his valuable time for chairing the meeting of the Finance Committee. He further apprised that as per advice of the PSG-cum-Chairman Finance Committee to hold such meeting twice in a year, today's meeting is being held accordingly. This help us to know latest actual position, to have useful interaction with members of Finance Committee and also enable us to do mid-term course correction, if so required.</p> <p>After the introduction with all members, the meeting started as per Agenda with the permission of the Chair.</p> <p><u>AGENDA ITEM NO. 1.</u></p> <p>To confirm the minutes of the Finance Committee Meeting held on 26th March, 2019 alongwith follow up.</p>	Confirmed	

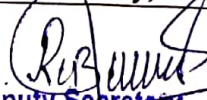

 Superintendent
 Indian Red Cross Society
 Punjab State Branch
 Chandigarh



 Deputy Secretary
 Indian Red Cross Society,
 Punjab State Branch
 Chandigarh


 Secretary,
 Indian Red Cross Society,
 Punjab State Branch
 Sector 16, Chandigarh

<u>AGENDA ITEM NO. 2.</u>	Approved	
Current status based on actual (minor revisions) as on 30 th Sept. 2019 of Budget passed for the financial year 2019-20 in Finance Committee meeting held on 26.03.2019 and revised budget proposal (Annexure "B")		
<u>AGENDA ITEM NO. 3</u>	Approved.	
<u>PROPOSAL FOR DIVERSION OF FUNDS FOR MEETING EXPENSES FOR PROVIDING FREE MEDICINE TO POOR AND NEEDY PATIENTS</u>		
<p>Indian Red Cross Society, Punjab State Branch, Chandigarh is providing Relief, Medicine to poor patients & Financial Assistance for Artificial Limbs & Sewing Machines for Widows etc. In the Budget of financial year 2019-20 of Indian Red Cross Society, Punjab State Branch provision of Rs.20.00 Lakh were made under Budget Head 5(I) welfare activities. It is stated that out of the above amount, Rs. 16,73,457/- has already been incurred upto 30.09.2019 for providing relief and medicine to poor & needy patients and balance remains Rs.3,26,543/- only for the next six months i.e. upto 31.3.2020 (01.10.2019 to 31.03.2020). During the last financial year, we have provided medicine to the poor patients amounting to Rs. 11,85,522/-. However, in the financial year 2019-20, we have already provided free medicines to the poor patients to the tune of Rs. 16,73,457/- upto 30.09.2019, as compared to the last year. So there is a need to make provision of Rs. 10.00 Lakhs more in budget head 5(I) by making diversion from other Budget Head, to meet the expenses for the welfare activities for the next six month i.e. 01-10-2019 to 31-03-2020.</p>	<p>The Chairman advised that more publicity may be done by placing banners etc. suitably at Govt. Multi Specialist Hospital, Sector 16, Govt. Medical College & Hospital, Sector 32 and also at prominent places in the city so that greater number of poor people may get benefit of free medicines.</p>	
<p>In this connection, it is stated that we have made provision in Budget Head (Expenditure) of Rs. 13.00 Lakh for incurring expenditure on Youth Red Cross Activities in Schools and Colleges for the Year 2019-20 under Budget Head 6(II), 6(III) and 6(VII). Out of Rs. 13.00 Lakh, Rs. 10.00 may be diverted to Budget Head 5(I) to meet the expenses and Rs. 1.00 Lakh each be kept in these Heads for meeting the requirement for the remaining period.</p>		
<u>AGENDA ITEM NO. 4</u>	Approved.	
<u>PROPOSAL TO DIVERT FUNDS TO MEET REQUIREMENTS OF REPAIR AND WHITE WASH OF OFFICE BUILDING RENTED OUT TO STATE INFORMATION COMMISSION, PUNJAB, BY PUNJAB RED CROSS</u>		
<p>The decision about the rent of RTC building was finalized in the meeting held on 06.04.2017 and was approved by Hon'ble Governor, Punjab, President, IRCS, Punjab State Branch.</p> <p>2. State Information Commission, Punjab had taken possession of rented portion of RTC building on 13.04.2017. The Lease Deed was prepared and signed by both the parties i.e. Secretary, Indian Red Cross</p>		


Superintendent
Indian Red Cross Society,
Punjab State Branch
Chandigarh


Deputy Secretary
Indian Red Cross Society,
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch
Sector 16, Chandigarh

Society, Punjab State Branch (FIRST PARTY) and Secretary, State Information Commission, Punjab (SECOND PARTY) on 29.06.2017.

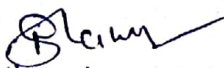
3. As agreed in the Lease Deed, the **FIRST PARTY** (Indian Red Cross Society, Punjab State Branch) shall do external white washing once every year and internal once in two years.

4. It is submitted that we have received a request from Punjab State Information Commission vide their letter No. PSIC/CT/2019/1826 dated 26.06.2019 (**Annexure "C"**) vide which they have raised some urgent issues pertaining to their office building regarding repair of leaking roof, whitewash/paint, repair of basement and sewerage system etc. We have received another letter No. PSIC/CT/2019/1915 dated 09.07.2019 (**Annexure "D"**) alongwith estimate of required work for Rs. 13.42 Lakh prepared by Govt. of Punjab, Deptt. of PWD (B&R), Chandigarh. Here, it is not out of place to mention here that there is a provision in Clause No. 8 of Agreement of lease that the **SECOND PARTY** after giving reasonable and adequate notice to the **FIRST PARTY** shall carry out repairs etc. and the amount so spent shall be adjusted against the rent. In response to their letters mentioned above, we have written a letter No. RC/RTC Building/2019/2593 dated 10.10.2019 (**Annexure "E"**) that they may carry out the required repair work of building through the deptt. of PWD (B&R), Govt. of Punjab and make this payment phase wise from the rent due to this office. It is not out of place to mention here that rent to the tune of Rs. 37,02,834/- will become due as on 01.12.2019


5. In budget provision of financial year 2019-20 of Indian Red Cross Society, Punjab State Branch, Rs. 15.00 Lakh were provided for maintenance of Red Cross Office Building and staff quarters under Budget Head office expenses 4(IV). Out of the above said Budget, an expenditure of Rs. 4.50 Lakh (approx.) has already been incurred and balance remains Rs.10.50 Lakh only for expenditure to be incurred in the next six month i.e. upto 31.03.2020. Due to this additional expenditure required for renovation /repair and whitewash of rented SIC office building, the funds need to be diverted to the Head 4(IV).

6. There is a provision of funds to the tune of Rs. 60.00 Lakh under Budget Head 1(D) for Introducing of new Projects & expansion/development of existing project(s). Out of which, Rs.6.05 Lakh has already been incurred upto 30.09.2019 and balance amounting to Rs. 53.95 Lakh is outstanding.

7. Though the expenses are to be deducted from the rental dues yet to maintain the Financial and Budgetary regularity, this may be construed to have been spent from the Head of Maintenance of Office Building and Staff quarters. Hence, it is proposed that Rs. 15.00 Lakh may be diverted from Budget Head 1(D) (Introducing of new Projects & expansion/development of existing project) to Budget Head 4(V) Maintenance of Building and Office quarters.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Deputy Secretary
Indian Red Cross Society,
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch
Sector 16, Chandigarh

AGENDA ITEM No. 5

OPENING OF SALARY ACCOUNTS OF EMPLOYEES WITH HDFC BANK

Presently the Staff of the Punjab State Red Cross Branch have the Salary Accounts with the State Bank of India, Sector 10, Chandigarh.

2. The authorities of HDFC Bank, Chandigarh have offered customized Saving Bank account with various schemes/ facilities for the benefits of employees of Punjab Red Cross Society, which may please be seen at Annexure "F".

3. Besides the various other facilities, Vice President – Cluster Head, Chandigarh of HDFC Bank vide letter dated 5th August, 2019 (Annexure "G") has offered Contribution under CSR campaign in the form of Ambulance (upto the cost of Rs. 10.00 Lakh only) to Punjab Red Cross Branch for welfare of humanities.

4. It has already approved in the Finance Committee Meeting held on 28.03.2016 (Agenda Item No. 7) (Annexure "H") that the Secretary, Punjab State Red Cross Branch is authorized to take a decision to open Society's Accounts in any Bank empanelled by the Punjab Govt. vide their Notification Endst. No. III/12016/IF/1251-252 Dated 02-02-2016 (Annexure "I") whose details are given below:-

A Private Sector Banks

1. Indusind Bank Ltd.
2. HDFC Bank Ltd.
3. ICICI Bank Ltd.

B. Public Sector Bank

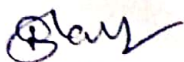
1. IDBI Bank Ltd.
2. State Bank of Patiala
3. Punjab National Bank

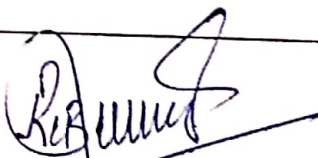
5. We are inclined to open Savings account of employees in HDFC bank based on the services and facility offered by the bank. A meeting of employees of Punjab Red Cross was held and with broad consensus, the employees have given their consent for opening their saving account with HDFC bank. The Vice Chairman of Red Cross has also given their approval for the same.

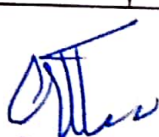
The HDFC bank is already empanelled by the Punjab Govt. and many other department corporations are already having accounts with the HDFC bank. Hence, the Society's Savings Account and the Salary Accounts of the employees will be opened in the HDFC Bank, keeping in mind the overall interest of the Society and benefits offered by them.

Deferred

The Chairman advised that the matter may be re-considered, keeping in view the overall image and performance of HDFC Bank. In deference to the advice given by the Chairman, the Secretary stated that the matter will be reviewed again and deferred for the time being.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Deputy Secretary
Indian Red Cross Society,
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch
Sector 10, Chandigarh

AGENDA ITEM NO.6

REVISION OF FINANCIAL POWERS AT VARIOUS LEVELS OF HIERARCHY IN PUNJAB RED CROSS

In the Finance meeting held on 26 March 2019, the Chairman, was apprised about the disbursement of financial powers which are as under:-

1. Secy. Upto : Upto Rs. 1,00,000/- on any single item
2. Vice Chairman : Above Rs. 1,00,000/-
3. Finance Committee : Budget

2. The Chairman expressed the view that the issue of distribution and delegation of Financial Powers at various levels hierarchy need to be reexamined. He also expressed the view that Secretary may be vested with more Financial Powers as he is well versed with the day to day functioning of the Red Cross Society.

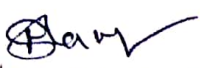
3. It is submitted that the decision to delegate the Financial Powers at various levels of hierarchy is taken in the Managing Body and Annual General Meeting only. However, the proposal to make the changes can be considered in Finance Committee Meeting and the recommendation of the Finance Committee can be submitted as an Agenda Item for consideration of Managing Body and Annual General Meeting.

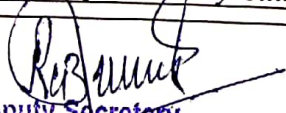
4. Keeping in view the inflation factor and to bring about the improvement in functioning of the Indian Red Cross Society, Punjab State Branch, Chandigarh. The Finance Committee may consider the following proposal for recommending to the Managing Body:-

Existing	Proposed
(a) <i>Article 30 (d). The Secretary shall have power to incur expenditure not exceeding Rs.1,00,000/- on any single item provided it is a routine item of expenditure involving no departure from settled Policy and the sum involved is included in the budget estimate. In emergent situations he may spend Rs. 1,50,000/- at a time.</i>	(a) <i>Article 30 (d). The Secretary shall have power to incur expenditure not exceeding Rs.2,00,000/- on any single item provided it is a routine item of expenditure involving no departure from settled Policy and the sum involved is included in the budget estimate. In emergent situations he may spend Rs. 3,00,000/- at a time</i>
(a) <i>Article 30 (d-i). The Secretary shall sign Cheque up to Rs. One Lakh for PF, TA/DA Bills and Medical Reimbursement (indoor treatment) etc. of the staff working in the State Branch and other routine matters sanctioned in the Budget. The Secretary may also be authorized to sign</i>	(b) <i>Article 30 (d-i). The Secretary shall sign Cheque up to Rs. Five Lakhs for PF, TA/DA Bills and Medical Reimbursement (indoor treatment) etc. of the staff working in the State Branch and other routine matters sanctioned in the Budget. The Secretary may also be authorized to sign all the Cheques of the salary bills of the</i>

The Finance Committee recommended for placing before the Managing Body for approval.

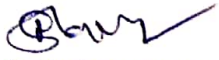
Status quo be maintained

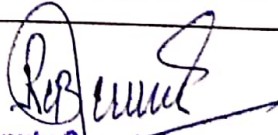

Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh



Deputy Secretary
Indian Red Cross Society,
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch
Sector 16, Chandigarh

all the Cheques of the salary bills of the staff of Red Cross and its allied organizations. Beyond this the Cheques will be signed jointly by the Vice-Chairman and the Secretary of the State Branch.	staff of Red Cross and its allied organizations. Beyond this the Cheques will be signed jointly by the Vice-Chairman and the Secretary of the State Branch.	Status quo be maintained	
(c) Article 30 (g). Cases of expenditure not provided in the budget may be laid before the Managing Body in due course for confirmation.	(d) Article 30 (g). No Change proposed		
(d) Article 30 (e). For any single item of Expenditure budgeted involving more than Rs.1,00,000/- sanction of the Vice- Chairman will be obtained. For unbudgeted expenditure, Vic-Chairman may sanction expenses upto Rs. 50,000/- only on any single item.	(e) Article 30 (e). For any single item of Expenditure budgeted involving more than Rs.2,00,000/- sanction of the Vice-Chairman will be obtained. For unbudgeted expenditure, Vic-Chairman may sanction expenses upto Rs. 1,00,000/- only on any single item.		
(e) Article 30 (f). Expenditure involving more than Rs. 50,000/- not provided in the budget may be sanctioned by the President.	(f) Article 30 (f). Expenditure involving more than Rs. 1,00,000/- not provided in the budget may be sanctioned by the President.		
5. It is not out of place to mention here that earlier amendments in Financial Powers were done on 11.04.2013 (Annexure "J"). Hence, the proposal is submitted for consideration and approval to recommend to the Managing Body and Annual General Meeting.		Status quo be maintained	
<p align="center"><u>SUPPLEMENTARY AGENDA</u></p> <p><u>AGENDA ITEM NO.7 (ITEM NO. 1 OF SUPPLEMENTARY AGENDA)</u></p> <p><u>NEW INITIATIVES: CSR SUPPORT</u></p> <p>In the Finance Committee Meeting held on 26.03.2019, the agenda item No. 6 which is reproduced as under:-</p> <p>"A provision of Rs. 60.00 Lakh was made in the proposed Budget for the year 2019-20. (Budget Head Expenditure 1(D) for the purpose of up-gradation, expansion, improvement, repair and renovation in the existing projects and also for starting of new projects to provide greater humanitarian services to the public at large.</p> <p>We have been able to get Rs. 20 Lakh as CSR Donation from Max Foundation. This Corporate Body has expressed the desire that the funds donated by them may be preferably utilized for up-gradation/repair and renovation of Drug-De-Addiction Centres particularly the Centre which is being run at Saket Hospital, Patiala.</p> <p>In deference to the wishes of the major donating corporate body, we</p>		Approved.	


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Punjab State Branch
Chandigarh


Deputy Secretary
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Secretary,
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Sector 16, Chandigarh

may give a priority to the work at Patiala (DDC). In this regard a proposal has been received from the Deputy Commissioner-cum- President, District Red Cross Society-cum- President of District Drug-De-Addiction Centre alongwith an estimate of Rs. 37 Lakh which has been got prepared through the PWD (B & R). This estimate may be a part of the whole expenditure required for up-gradation of this centre.

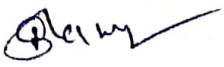
The idea behind such proposal to make Patiala Drug De Addiction Centre a Model Drug De Addiction Centre by providing facilities like:-


- i) To provide Play grounds viz. Football, Volleyball & Kho Kho etc. for the recreational activities of inmates of the DDC.
- ii) To renovate the building.
- iii) To renovate the sewerage system.
- iv) To provide equipments for imparting vocational training to the inmates for their rehabilitation and also to make them financially independent.
- v) Any other improvements.

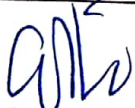
The proposal sent by Deputy Commissioner is being examined. The Hon'ble Finance Committee may give concurrence in principle to follow the line of action in this regard. The overall expenditure required for up-gradation of existing project and for starting new projects like Social & Emergency Response Volunteer Programme (SERV) and Home Nursing etc. will be more than 20 lakh donated by the donating Corporate Body. Expenditure over and above this amount may be incurred by Punjab Red Cross."

It was decided that the break-up of Rs. 60.00 Lakh may also be submitted on file which was duly submitted and the breakup given on (Annexure "K") was approved by the PSG-cum-Chairman of Finance Committee on 18.06.2019.

The case is submitted for placing on record, and for ex-post-facto approval of the Finance Committee.


Superintendent
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Punjab State Branch
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Deputy Secretary
Indian Red Cross Society,
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch
Sector 16, Chandigarh

AGENDA ITEM NO. 8 ((ITEM NO. 2 OF SUPPLEMENTARY AGENDA)

REQUEST OF SH. C.S. TALWAR, SECRETARY, PUNJAB RED CROSS BRANCH NOT TO REDUCE HIS EMOLUMENTS ON HIS FRESH APPOINTMENT

Sh. C.S. Talwar, IAS (Retd.) was selected for the post of Secretary, Punjab Red Cross Branch by the Governor, Punjab-cum- President, Punjab Red Cross Branch and appointment letter was issued vide letter No. PRB-EA-2013/7908 dated 28.11.2013 (Annexure 'L'). This appointment was made for the tenure of 3 years. He joined this post on 03.12.2013. As per terms & conditions of his appointment letter, his pay was to be fixed in accordance with Punjab Govt. instructions contained in the Department of Finance letter No.6/287/91-FP-II/841 dated 23.01.1992 as amended vide Punjab Govt letter No. 6/287/91-FP-II/6051 dated 23.08.1991, 6/94/FP-II/4236 dated 15.06.1994 and 6/287/91-FP-II/3181 dated 27.04.1994 and other subsequent instructions on the subject.

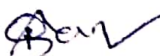
2. After the completion of 03 years tenure, the office of the Additional Chief Secretary to Governor, Punjab conveyed vide letter No. PRB-EA-16/8425 dated 23.12.2016 (Annexure 'M') that Governor of Punjab and President, Indian Red Cross Society, Punjab State Branch has granted approval for extension for a further period of two years i.e. 03.12.2016 to 02.12.2018.

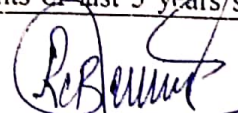
3. On the completion of extension period of the appointment of Sh. C.S Talwar, IAS (Retd.) Secretary, Punjab State Red Cross Branch, the office of Governor, Punjab directed to the office of the Vice Chairman, Indian Red Cross Society, Punjab State Branch to invite applications to fill-up this post by direct recruitment on tenure basis by advertising this post in leading News Papers. The post was advertised accordingly to fill up the post by fresh appointment. The applications were received from the candidates in which the application of Sh. C.S. Talwar was also included and the matter was examined by the Screening Committee/Selection Committee at Red Cross Bhawan. The office of the Secretary to Governor, Punjab vide letter No. PRB-EA-2018/10354 dated 30.11.2018 (Annexure 'N') conveyed to this office that Competent Authority has granted the approval to retain the services of Sh. C.S Talwar as Secretary, Indian Red Cross Society, Punjab State Branch until the next incumbent joins the office.

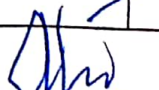
4. The Office of the President, Indian Red Cross Society, Punjab State Red Cross Branch vide letter No. PRB-EA-2019/275 dated 11.01.2019 (Annexure 'O') issued orders for fresh appointment of Sh. C.S. Talwar, IAS (Retd.) as Secretary, Punjab State Red Cross Branch for a period of 03 years from the date of joining in the first instance on the same terms & conditions. Hence, Sh. C.S. Talwar, IAS (Retd.) is working as Secretary, Punjab State Red Cross Branch without any break since 03rd December 2013. Sh. C.S. Talwar, IAS(Retd.), Secretary, Punjab State Red Cross Branch was drawing Basic Pay and Grade Pay of Rs. 37,360/- in his previous term which expired on 02 December, 2018 whereas on his fresh appointment as on 3rd December 2018, his Basic and Grade Pay has been fixed at the initial pay of Rs. 33,180/-.

5. Sh. C.S. Talwar, IAS (Retd.) Secretary, Punjab Red Cross at the time of his fresh appointment w.e.f. 03.12.2018 for next 3 years has submitted an application that his emoluments should not be reduced and for fixation of pay by giving him the benefit of increments of last 5 years service (03

After considering all aspects of the matter, it was decided that since the appointment of Sh. C S Talwar, was a fresh appointment which was done on merit after inviting applications through advertisement, therefore, the issue of granting him the benefit of increments earned by him earlier can be considered as "Personam" to him only. Since the Competent Authority to approve such benefit is Managing Body, therefore, the case is recommended to be placed in the next meeting of Managing Body for consideration and approval.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Deputy Secretary
Indian Red Cross Society,
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch
Sector 16, Chandigarh

years first tenure and 02 years extension) rendered by him as Secretary, Punjab Red Cross. This application was sent to the Vice Chairman-cum-Director, Health Services for consideration. The office of Director, Health Services has intimated vide

their letter No. Training and Dental (3) P: 19/2366 dated 14.08.2019 (Annexure "P") that the services of contractual employees are not regulated under the CSR (Vol-1, Part-1) and therefore their pay cannot be protected.

6. Sh. C S Talwar, IAS (Retd.) has pleaded that his case is different from usual contractual employees and stated that there are many facts and factors on the basis of which his salary can be protected:-

- i) The appointment of Sh. C S Talwar, IAS (Retd.) was on term basis and he has been given pay scale whereas contractual employee generally gets consolidated salary and not given any annual increments.
- ii) There is no service break since 03 December 2013 and continuously working on the same post.
- iii) The spirit of principle of pay protection of regular employees exists in the rules but the rules are silent for the staff appointed on term basis.
- iv) As per Financial rules of the Punjab Govt. the pay protection is given to regular employees. These rules nowhere specifically mention that such pay protection cannot be or should not be given to the employees appointed on term basis on a pay scale.

According to the Extant rules of the Red Cross Society, the maximum age limit for applying for the post of Secretary is 62 years and Secretary may continue till 70 years of age. The rules regarding extension says that:-

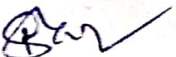
"Minimum Experience 20 year as group A Officer or equivalent status. The Secretary will be appointed on tenure basis initially for 3 years which is likely to be extended for another term maximum upto the age of 70 years, if work and conduct of the officer found satisfactory."


7. The word "another" does not necessarily mean that "only one" extension can be given. If it were so, then there was no sense of making provision of upper age limit to continue in service upto 70 years. Moreover, the precedent also exist in which more than one extension was given in the past also.

8. Sh. C. S. Talwar, IAS (Retd.) has also pleaded that though the post was advertised and he was re-selected, keeping in view of his merit and excellent performance in previous terms, yet the fact remains that he continued to work on the same post with an added experience of 5 years. Therefore, the reduction of his salary is against the principle of natural justice also. Therefore his salary may not be reduced w.e.f the date of his fresh appointment and he may be allowed to continue further from the same basic pay which he was getting prior to 3rd December 2018.

9. It is pertinent to mention here that the pay scale, terms and conditions of the service are decided by the authorities of the Red Cross Society which is an autonomous body and the rules of the Punjab Govt. are not binding on the Society.

10. Keeping in view the plea and request given by Sh. C.S. Talwar, IAS (Retd.), the case is submitted for consideration and approval of the Finance Committee.



Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Deputy Secretary
Indian Red Cross Society,
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch
Sector 16, Chandigarh

AGENDA ITEM NO.9

Any other items


Secretary
Punjab State Red Cross Branch
Chandigarh.
Secretary,
Indian Red Cross Society,
Punjab State Branch
Sector 16, Chandigarh


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Deputy Secretary
Indian Red Cross Society,
Punjab State Branch
Chandigarh

INDIAN RED CROSS SOCIETY, PUNJAB STATE BRANCH, CHANDIGARH
CURRENT STATUS UPTO 30.09.2019 AND REVISED BUDGET PROPOSAL FOR THE YEAR 2019-20
INCOME

SR. NO	BUDGET HEAD (INCOME)	APPROVED 2019-20	ACTUAL UPTO 30.09.19	REVISED BUDGET 2019-20	REMARKS
1	Annual Grant From National Headquarters	15,000-00	----	15,000-00	
2	<u>Grant-in-Aid From Govt. of India</u> 1 Drug-De-addiction Centres (4) Khanpur (Mohali), Nawan-shahar, Gurdaspur & Patiala, as 75% Grant-in-Aid	90,33,300-00	39,52,674-00	90,33,300-00	
3	<u>Grant-in-Aid from Punjab Govt.</u> I. For State Red Cross Activities SALARY NON-SALARY	 1,35,00,000-00 1,65,00,000-00	 ---- ----	 1,35,00,000-00 1,65,00,000-00	
4	<u>Other Grant-in-aids</u> I. Grant for IRCS, T.B. Project sponsored by Indian Red Cross Society, New Delhi II. Care & Support Centre, Patiala Financed by Hindustan Latex Family Planning Promotion Trust, NOIDA,UP) III. Grant from Global Cancer Concern for Computer Training Centre at Patiala	 30,00,000-00 13,65,000-00 1,50,000-00	 23,23,481-00 8,52,755-00 75,000-00	 30,00,000-00 13,65,000-00 1,50,000-00	
5	<u>Fund Raising</u> I Sale of Red Cross Flags	 10,00,000-00	 4,43,643-00	 10,00,000-00	
TOTAL C/O		4,45,63,300-00	76,47,553-00	4,45,63,300-00	

BUDGET HEAD (INCOME)		APPROVED 2019-20	ACTUAL UPTO 30.09.19	REVISED BUDGET 2019-20	REMARKS
	B/F	4,45,63,300-00	76,47,553-00	4,45,63,300-00	
6.	REGISTRATION FEE FOR JUNIOR RED CROSS CAMPS				
	I. Inter-State J.R.C Camp Students & Teachers)	1,50,000-00	---	1,50,000-00	
	II. Two State JRC Camps(Sec.& EE) each For 150 students	80,000-00	---	80,000-00	
	III. Y.R.C Counselors workshop	1,00,000-00	---	1,00,000-00	
7.	YOUTH RED CROSS UNITS IN COLLEGES				
	I. Subscription on Account of 25% YRC Share	15,00,000-00	1,19,625-00	15,00,000-00	
	II. Two Youth Red Cross Camps for 300 students	75,000-00	---	75,000-00	
8.	<u>MEMBERSHIP SHARE</u>				
	From District Branches/State Branch 30%	25,00,000-00	93,000-00	25,00,000-00	
9.	<u>MISCELLANEOUS INCOME</u>				
	I. Income from fixed Deposits	20,00,000-00	13,22,231-00	20,00,000-00	
	II. Income from Properties and House Rent from staff	3,00,000-00	1,87,914-00	3,00,000-00	
	III. Recovery of Loans & Advances from Staff (Scooter, Houses etc.)	10,000-00	3,000-00	10,000-00	
	IV. Donation/Misc. Receipts	10,00,000-00	2,47,383-00	10,00,000-00	
	V. Ambulance Van/Funeral Van & use of Vehicles	15,00,000-00	6,48,267-00	15,00,000-00	
	VI. Punjab Red Cross Computer Training Center, Chandigarh.	4,00,000-00	1,63,640-00	4,00,000-00	
	VII. Computer Training Centre, Patiala	2,00,000-00	86,000-00	2,00,000-00	
	VIII. Patients Care Service	4,00,000-00	1,90,200-00	4,00,000-00	
	IX. Rent from RTC building	1,27,24,279	76,54,767-00	1,27,24,279	
	Grand Total:	6,75,02,579-00	1,83,63,580-00	6,75,02,579-00	

EXPENDITURE

**Rs.15 Lacs
transferred
to Budget
Head 4(IV)**

Sr. No	BUDGET HEAD (EXPENDITURE)	SANCTIONED 2019-20	ACTUAL UPTO 30.09.2019	REVISED BUDGET 2019-20	REMARKS
	B/F	3,97,59,400-00	1,51,17,893-00	3,82,59,400-00	
4.	OFFICE EXPENSES				
	I. Water & Electricity(State Hqrs)	10,00,000-00	2,87,225-00	10,00,000-00	Rs. 15 Lacs transferred from Budget 1(D)
	II. Telephone/Internet/Mobile Phone	2,00,000-00	60,142-00	2,00,000-00	
	III. Postage/Telegrams & Misc. expenses	2,00,000-00	27,776-00	2,00,000-00	
	IV. Maintenance of Red Cross Office building & Staff Quarters	15,00,000-00	4,49,731-00	30,00,000-00	
	V. Maintenance of Ambulance/Funeral Vans	20,00,000-00	9,23,058-00	20,00,000-00	
	VI. POL & Maintenance for office Vehicle	4,00,000-00	1,14,210-00	4,00,000-00	
	VII. Insurance of Vehicles	1,50,000-00	56,291-00	1,50,000-00	
	VIII. Temporary Loan to Staff (Wheat Loan, Scooter, House Repair, Festival Loan Etc.)	1,00,000-00	----	1,00,000-00	
	IX. Unforeseen Charges	3,00,000-00	2,990-00	3,00,000-00	
	X. Bank Commission on out Station Cheques	10,000-00	----	10,000-00	
	XI. Welfare of visiting Delegates	50,000-00	5731-00	50,000-00	
	XII. Office Stationary	3,00,000-00	94,171-00	3,00,000-00	
	XIII. Purchase of Office equipments/Repair	5,00,000-00	70,406-00	5,00,000-00	
	XIV. Audit Fee	60,000-00	41,300-00	60,000-00	
	XV. Legal Counselling Fees	2,00,000-00	----	2,00,000-00	
	XVI. Uniform to Drivers & Class IV employees	1,00,000-00	23,228-00	1,00,000-00	
	XVII. Patient Care Services	1,00,000-00	16,952-00	1,00,000-00	
	XVIII. Payment of Festival Loan to staff recoverable during the financial year 2016-17	1,00,000-00	52,500-00	1,00,000-00	
	XIX. Meeting Expenses	50,000-00	14,021-00	50,000-00	
	XX. Property tax of Red Cross office building & staff quarters	50,000-00	25,000-00	50,000-00	
5.	Welfare Activities				
	I. Relief, Medicines to poor Patients & Financial Assistance for Artificial Limbs & Sewing Machines for Widows etc. etc	20,00,000-00	16,73,457-00	30,00,000-00	Rs. 10 Lacs transferred from Budget head 6 (II) 3 Lacs, Head 6(III) 4 Lacs and Head 6(VII) 3 Lacs (Total 10 Lacs)
	II. Blood Transfusion Services -----	1,00,000-00	2,500-00	1,00,000-00	
	III. Celebrations of World Red Cross Day, Bhai Ghaniya National Youth Day etc.	6,00,000-00	2,19,078-00	6,00,000-00	
	IV. Managing Body Meeting & AGM at Raj Bhawan	5,00,000-00	----	5,00,000-00	
	V. Purchase of two Ambulances preferably high tech. and One staff Car	30,00,000-00	----	30,00,000-00	
	TOTAL	5,33,29,400-00	1,92,77,660-00	5,43,29,400-00	

SR. NO.	BUDGET HEAD (EXPENDITURE)	SANCTIONED 2019-20	ACTUAL UPTO 30.09.2019	REVISED BUDGET 2019-20	REMARKS
	B/F	5,33,29,400-00	1,92,77,660-00	5,43,29,400-00	
6	<u>YOUTH RED CROSS ACTIVITIES IN SCHOOLS & COLLEGES</u>				
	I. Inter-State JRC Camp	6,00,000-00	----	6,00,000-00	Rs. 10 Lacs transferred to Budget head 5(I) from head 6 (II) 3 Lacs, Head 6(III) 4 Lacs and Head 6(VII) 3 Lacs
	II. Two State JRC Camps (Sec.& EE.) each for 150 students	4,00,000-00	----	1,00,000-00	
	III. Two Youth Red Cross Training Camps(Boys & Girls)	5,00,000-00	----	1,00,000-00	
	IV. Youth Exchange Programmes (Interstate & International)	50,000-00	----	50,000-00	
	V. State YRC & State JRC Committee meeting	2,00,000-00	----	2,00,000-00	
	VI. Junior Red Cross Model Schools/JRC Meeting/JRC Uniforms	2,00,000-00	----	2,00,000-00	
	VII. Y.R.C. Councilors Workshop	4,00,000-00	----	1,00,000-00	
7	I. Printing of Red Cross Flags	1,00,000-00	65,136-00	1,00,000-00	
	II. Printing of YRC/News letter	1,00,000-00	5600-00	1,00,000-00	
	III. Publicity & Propaganda	2,00,000-00	43,265-00	2,00,000-00	
8	<u>MEMBERSHIP</u>				
	15% Membership share to be paid to National Headquarters as per provision of Constitution.	5,00,000-00	----	5,00,000-00	
9	<u>GRANT-IN-AID TO:</u>				
	I. Punjab State Red Cross Hospital Welfare Section	14,00,000-00	7,20,000-00	14,00,000-00	
	II. Grant-in-Aid to St. John Ambulance, Punjab State Centre	5,00,000-00	----	5,00,000-00	
10	IRCS, T.B. Project sponsored by Indian Red Cross Society, New Delhi	30,00,000-00	11,67,699-00	30,00,000-00	
11	Punjab Red Cross Computer Training Centre (Salaries, literature & other expenses)	5,00,000-00	1,79,382-00	5,00,000-00	
12	Care & Support Centre, Patiala	13,65,000-00	7,55,135-00	13,65,000-00	
13	Grant-in-Aid to be paid to District Red Cross Branches in proportion to their expenditure on welfare activities	40,00,000-00	50,000-00	40,00,000-00	
	Total:	6,73,44,400-00	2,22,63,877-00	6,73,44,400-00	

ST. JOHN AMBULANCE PUNJAB STATE CENTRE, CHANDIGARH

CURRENT STATUS UPTO 30.09.2019

INCOME

SR. No.	Budget Head (INCOME)	APPROVED 2019-20 (Rs.)	ACTUAL UPTO 30.09.2019 (Rs.)	REVISED BUDGET 2019-20 (Rs.)	REMARKS
1.	State Levy from District Centers on First –Aid Training	10,00,000-00	6,85,728-00	10,00,000-00	
2.	First-Aid Training Fees at State Headquarters & Cost of Books	25,00,000-00	12,61,284-00	25,00,000-00	
3.	Membership Share from District Centers	30,000-00	6,300-00	30,000-00	
4.	Grant-in-Aid from IRCS, Punjab State Branch	5,00,000-00	----	5,00,000-00	
5.	Grant – in-Aid from National Headquarters for Equipment & Uniforms for Ambulance Divisions	50,000-00	----	50,000-00	
6.	<u>Grant from Punjab Government</u>				
	I For Maintenance of Ambulance Cars	2,80,000-00	----	2,80,000-00	
	II For Ambulance Instructional Work	12,000-00	----	12,000-00	
7.	<u>CAMPS FEE</u>				
	I Lecturers Training Camps 100 Teachers	1,00,000-00	----	1,00,000-00	
	II Ambulance teams attending State meet	50,000-00	----	50,000-00	
8.	Sale of First Aid Books & Examination Forms	1,00,000-00	15,000-00	1,00,000-00	
9.	Contribution from District Branches for State Meet	1,00,000-00	----	1,00,000-00	
Total		47,22,000-00	19,68,312-00	47,22,000-00	

ST.JOHN AMBULANCE STATE CENTRE, CHANDIGARH

CURRENT STATUS UPTO 30.09.2019**EXPENDITURE**

SR. NO	BUDGET HEAD (EXPENDITURE)	SANCTIONED 2019-20 (Rs.)	ACTUAL UPTO 30.09.2019 (Rs.)	REVISED BUDGET 2019-20 (Rs.)	REMARKS
1.	State Ambulance Competition/ Volunteers Training/Seminars etc.	6,00,000-00	----	6,00,000-00	
2.	Contribution to Headquarters for National Meet	10,000-00	----	10,000-00	
3.	<u>GRANT-IN-AID TO DISTRICT CENTRES/EQUIPMENT & UNIFORMS</u>				
	I Brigade Officers & Members	2,00,000-00	----	2,00,000-00	
	II First Aid Services	4,00,000-00	43,754-00	4,00,000-00	
	III Grant for Maintenance of Ambulance Cars	2,80,000-00	----	2,80,000-00	
	IV Grant for Maintenance of Ambulance Instructional Work	12,000-00	----	12,000-00	
4.	Membership 15% share to National Headquarters	30,000-00	----	30,000-00	
5.	Lecturers Training Camps	5,00,000-00	13,514-00	5,00,000-00	
6.	Brigade Officer Training Camp	3,00,000-00	----	3,00,000-00	
7.	<u>OFFICE EXPENSES</u>				
	I T.A	20,000-00	----	20,000-00	
	II Printing & Stationary	10,000-00	2240-00	10,000-00	
	III Postage & Telegrams	50,000-00	10,000-00	50,000-00	
	IV Audit Fee	8,000-00	5,900-00	8,000-00	
8.	Establishment	15,00,000-00	9,13,125-00	15,00,000-00	
9.	Bank Commission/Charges	2,000-00	442-00	2,000-00	
10.	Telephone	10,000-00	4,551-00	10,000-00	
11.	Training Equipment/Infrastructure	4,00,000-00	----	4,00,000-00	
12.	Misc./unforeseen Expenditure	10,000-00	2,520-00	10,000-00	
13.	Purchase/Printing of First-Aid Books	3,00,000-00	----	3,00,000-00	
	Total:	46,42,000-00	9,96,046-00	46,42,000-00	

PUNJAB STATE RED CROSS HOSPITAL WELFARE SECTION, CHANDIGARH

CURRENT STATUS UPTO 30.09.2019

INCOME

SR. No.	BUDGET HEAD (INCOME)	APPROVED (2019-20)	ACTUAL UPTO 30.09.2019 (Rs.)	REVISED BUDGET (2019-20) (Rs.)	REMARKS
1.	Interest on Deposits	50,000-00	39,779-00	50,000-00	
2	Grant from Punjab State Red Cross	14,00,000-00	7,20,000-00	14,00,000-00	
Total		14,50,000-00	7,59,779-00	14,50,000-00	

EXPENDITURE

SR.NO.	BUDGET HEAD	SANCTIONED (2019-20) (Rs.)	ACTUAL UPTO 30-9-2019 (Rs.)	REVISED BUDGET (2019-20) (Rs.)	REMARKS
1.	Financial help & medicines to poor patients	6,00,000-00	4,22,124-00	6,00,000.00	
2.	Punjab State Hospital Welfare Section Executive Committee Meeting	50,000-00	----	50,000-00	
3.	<u>OFFICE EXPENSES</u> I. Pay & Allowance II. P.O.L. III. Audit IV Misc. Expenses	6,50,000-00 1,00,000-00 4,000-00 45,000-00	2,94,753-00 ---- 3,540-00 29,119-00	6,50,000-00 1,00,000-00 4,000-00 45,000-00	
Total:		14,49,000-00	7,49,536-00	14,49,000-00	