

OFFICE OF THE SECRETARY TO GOVERNOR, PUNJAB

ਦਫਤਰ : ਸਕੱਤਰ, ਰਾਜਪਾਲ, ਪੰਜਾਬ ।

RAJ BHAVAN, PUNJAB
CHANDIGARH-160 019
NO.: PRB/EA/2018/92.
Dated: 24/9/18

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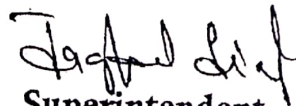
To

The Secretary,
Indian Red Cross Society,
Punjab State Branch,
Sector 16, Chandigarh.

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PA TO SECY	26/9	26/9/18
No. 2595		Date 26/9/18

Sub: Managing Body & Annual General Meeting of Indian Red Cross Society of Punjab State Branch & its allied bodies under the presidentship of Hon'ble Governor, Punjab and President of IRCA, Punjab State Branch, Chandigarh.


I am directed to refer to your letter No. ¹¹⁰² HQ/Pub/MB&AGM/2018/2374, dated 22nd Jun, 2018 and HQ/Pub/MB&AGM/2018/4832, dated 14th Sep, 2018 on the subject noted above and to convey you that the proceeding of the meeting mentioned in the subject noted above has been approved by Hon'ble Governor Punjab-cum-President Indian Red Cross Society, Punjab State Branch.



Superintendent
Punjab Raj Bhavan
NR


Proceedings of the meeting of the Managing Body of Indian Red Cross Society, Punjab State Branch and its allied bodies (St. John Ambulance, Punjab State Centre and State Red Cross Hospital Welfare Section) held under the Presidentship of Sh. V. P. Singh Badnore, His Excellency, the Governor of Punjab and President of Indian Red Cross Society, Punjab State Branch on Friday, 8th June 2018 at 11.00 AM at Mahatama Gandhi State Institute of Public Administration (MGSIPA), Sector 26, Chandigarh.

The following were present :-


1. Sh. Brahm Mohindra, Hon'ble Health Minister, Punjab, Chandigarh.
2. Sh. Karan Avtar Singh, IAS, Chief Secretary to Govt. of Punjab, Chandigarh.
3. Sh. K. B. S. Sidhu, IAS, Spl Chief Secretary to Govt. of Punjab, Deptt. Of Social Security, Development of Women and Children, Punjab, Chandigarh.
4. Sh. R. I. Singh, IAS (Retd.), Former Chief Secy, Punjab, #125, Sector 10-A, Chandigarh.
5. Sh. Tejveer Singh, IAS, Principal Secretary to Chief Minister, Punjab, Chandigarh
6. Sh. Raj Kamal Chaudhuri, IAS, Divisional Commissioner, Jalandhar.
7. Sh. V.K. Meena, IAS, Divisional Commissioner, Roop Nagar.
8. Sh. Krishan Kumar, IAS, Secretary, Deptt. Of Education (Rep of Education Minister)
9. Sh. Varun Roozam, IAS, Special Secretary, Deptt. of Health & Family Welfare, Punjab.
10. Sh. T. P. S. Phoolka, IAS, Special Secretary, Deptt. of Finance, Punjab, Chandigarh.
11. Dr. B. S. Ghuman, Vice Chancellor, Punjabi University, Patiala.
12. Dr. Ajay K. Sharma, Vice Chancellor, Punjab Technical University, Jalandhar.
13. Dr. S. Jha, D.U.I. Rep of Vice Chancellor, Panjab University, Chandigarh.
14. Dr. Jaspal Kaur, Director Health Services-cum- Vice Chairperson, Punjab Red Cross, Chandigarh.
15. Ms. Gurpreet K. Sapra, IAS, Deputy Commissioner, S.A.S. Nagar.
16. Sh. Kumar Amit, IAS, Deputy Commissioner, Patiala.
17. Sh. Ghanshyam Thori, IAS, Deputy Commissioner, Sangrur.
18. Sh. Pradeep Kr. Agrawal, IAS, Deputy Commissioner, Ludhiana.
19. Sh. D. P. Gupta, IAS, Deputy Commissioner, Barnala.
20. Sh. B. S. Dhaliwal, IAS, Deputy Commissioner,
21. Sh. Pardeep Sabharwal, IAS, Deputy Commissioner, Tarn Taran.
22. Sh. G. S. Sidhu, IAS, Deputy Commissioner, Gurdaspur.
23. Sh. Rajiv Prashar, IAS, Deputy Commissioner, Faridkot.
24. Ms. Isha Kalia, IAS, Deputy Commissioner, Fazilka.
25. Sh. Kanyal Preet Brar, IAS, Deputy Commissioner, Sri Fatehgarh Sahib.



Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh



Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

26. Ms. Gurneet Tej, IAS, Deputy Commissioner, Roop Nagar.
27. Sh. Dilraj Singh, IAS, Deputy Commissioner, Moga.
28. Sh. Vipul Ujwal, IAS, Deputy Commissioner, Hoshiarpur.
29. Sh. Ramvir, IAS, Deputy Commissioner, Ferozepur.
30. Sh. K. S. Sanga, IAS, Deputy Commissioner, Amritsar.
31. Sh. Varinder Kumar Sharma, IAS, Deputy Commissioner, Jalandhar.
32. Sh. Mohammad Tayyab, IAS, Deputy Commissioner, Kapurthala.
33. Sh. Diprava Lakra, IAS, Deputy Commissioner, Bathinda.
34. Dr. S. K. Jarangal, IAS, Deputy Commissioner, Sri Muktsar Sahib.
35. Sh. Amit Kumar, IAS, Deputy Commissioner, S.B.S. Nagar.
36. Ms. Neelima, IAS, Deputy Commissioner, Pathankot.
37. Ms. Shikha Nehra, I.O. (Media) to Governor, Punjab.
38. Sh. J. B. Bhasin, Chartered Accountant, Auditor, Punjab Red Cross, Chandigarh.
39. Dr. L. S. Gill, Deputy Director (Rep of DPI (Colleges), Punjab.
40. Ms. Nishi Jaldi, Dy Director (Rep of DPI (Secondry), Punjab.
41. Sh. Inderjit Singh, DPI (Elementary Education), Punjab.
42. Sh. D. S. Deol, Advocate, Elected Member, Managing Body, District – Ropar, Punjab
43. Sh. H. S. Bedi, Elected Member, Managing Body, District – Gurdaspur, Punjab.
44. Sh. H. S. Kareer, Elected Member, Managing Body, District – Patiala, Punjab.
45. Sh. Ashok Sachar, Elected Member, Managing Body, District – Faridkot, Punjab.
46. Sh. Ramesh Chander Jain, Social Worker, District – Faridkot, Punjab.
47. Dr. Deepti Prashar, Chairperson, Hospital Welfare Section, Faridkot.
48. Ms. Surinder Kaur, Chairperson, Hospital Welfare Section, Naya Nangal.
49. Ms. Neelam Verma, Chairperson, Hospital Welfare Section, Nangal Town.
50. Ms. Manjeet Kaur Cheema, Honorary Secretary, Hospital Welfare Section, Patiala.
51. Ms. Parminder Berry, Elected Member H.WS, #328, Lajpat Nagar, Jalandhar.
52. Ms. Pappu Avinash Singh, Elected Member, HWS, C/O Laxmi Theatre, Ludhiana
53. Ms. Harbansh Kaur, Hony. Secy, Red Cross Hospital Welfare Section, PGI, Chandigarh.
54. Sh. C. S. Talwar, IAS, Secretary, Punjab State Red Cross Branch, Chandigarh.
55. Sh. Harbans Singh, Dy. Secy, Punjab State Red Cross Branch, Chandigarh.
56. Sh. R. C. Rana, Supdt. Establishment, Punjab State Red Cross Branch, Chandigarh
57. Sh. Amarjit Singh, State Coordinator YRC, Punjab State Red Cross, Chandigarh.


Superintendent
 Indian Red Cross Society
 Punjab State Branch

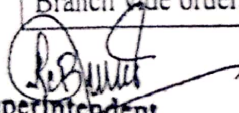

Secretary,
Indian Red Cross Society,
 Punjab State Branch

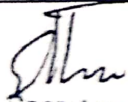

Deputy Secretary
Indian Red Cross Society
 Punjab State Branch

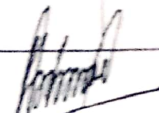
Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh

Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

<p><u>AGENDA ITEM NO. 7 (PREVIOUS MEETING)</u></p> <p><u>Payment of Arrears of State Share by District Red Cross Branches.</u> His Excellency the then Governor & President of Indian Red Cross Branch, Punjab State Branch emphasized the DCs that the payment of the State Branch may be cleared immediately.</p> <p><u>ANY OTHER ITEMS (PREVIOUS MEETING)</u></p> <p><u>To Revive of Junior Red Cross Subscription.</u> In the last meeting dated 14 Jun 2016, the said agenda items was discussed in detail. The then Hon'ble Education Minister, Punjab stated that he broadly agrees with the proposal and assured that appropriate decision will be taken in the matter.</p>	<p>The matter is to be discussed in Agenda Item No. 14 of Managing Body Meeting held on 08 Jun 2018 i.e; present meeting.</p> <p>The matter was discussed. The Secretary to Govt. of Punjab, Deptt. Of Education assured that he will look into the matter and the Punjab Govt. will take appropriate action in this regard.</p> <p>On this matter, His Excellency advised that the Junior Red Cross Share must be only on voluntary basis and nothing should be done in violation of the letter & spirit of the orders of Hon'ble Supreme Court.</p>	<p>The action to be taken as per decision of Agenda Item No 14 of present meeting.</p> <p>The Department of Secondary Education, Govt. of Punjab will take suitable and apt decision on the issue and inform to Punjab Red Cross in this regard.</p>
<p><u>AGENDA ITEM NO. 2</u></p> <p>To note the performance of the Punjab State Red Cross Branch for the period from 2015 – 2016 and 2016-17 (Annexure 'B')</p>	<p>Seen</p>	<p>No further action is required</p>
<p><u>AGENDA ITEM NO. 3</u></p> <p><u>To Ratify The Appointment of Vice-Chairman:-</u></p> <p>(a) To ratify the appointment of Vice-Chairman of the Punjab State Red Cross Branch & its allied bodies as per provision contained in Article 19 of the Constitution of the Indian Red Cross Society, Punjab State Branch. The following were appointed as Vice Chairman/Vice Chairperson of Indian Red Cross Society, Punjab State Branch vide orders of Punjab Raj Bhawan (PRB) mentioned</p>	<p>Ratified</p>	<p>No further action is required.</p>


 Superintendent
 Indian Red Cross Society
 Punjab State Branch
 Chandigarh


 Secretary,
 Indian Red Cross Society,
 Punjab State Branch


 Deputy Secretary
 Indian Red Cross Society
 Punjab State Branch
 Chandigarh

against their names :-

<u>Sr.No.</u>	<u>Name</u>	<u>Letter No.</u>	<u>Dated</u>
1.	Dr. Rajiv Bhalla	PRB-EA-2017/3572	27 th June, 2017
2.	Dr. Jaspal Kaur	PRB-EA-2018/281	16 th Jan, 2018

The copies of above orders are placed at **Annexure 'C' (1-2)**

To Ratify The Appointment Of Secretary :-

(b) The term of the appointment of Sh. C. S. Talwar, IAS (Retd.) as Secretary, Indian Red Cross Society, Punjab State Branch was completed on 02 December 2016. The further extension for the period of two years w.e.f. 03 December 2016 to 02 December 2018 was granted by His Excellency, the Governor of Punjab and President of Indian Red Cross Society, Punjab State Branch vide Punjab Raj Bhawan letter No. PRB-EA-16/8425 dated 23.12.2016. (**Annexure 'D'**)

Ratified

No further action is required.

AGENDA ITEM NO.4

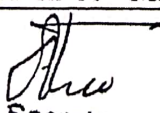
CREATION OF ADDITIONAL POSTS OF DRIVERS FOR ADDITIONAL AMBULANCES : RATIFICATION OF FINANCE COMMITTEE DECISIONS


In the Punjab State Red Cross, 11 posts (02 regular & 09 contractual posts) of the Drivers are sanctioned and there is a provision in the Rules of the Society. On receipt of 02 ambulance vans from the SGPC, Amritsar and purchase of one funeral van (auto Hearse), 03 posts of drivers were got created after obtaining approval from Principal Secretary to Governor, Punjab-Cum-Chairman, Finance Committee, Indian Red Cross Society, Punjab State Branch in anticipation approval of Finance Committee. The item was placed before the Finance Committee Meeting held on 10th Mar 2015 for ex-facto approval which was approved by the Finance Committee.

Ratified.

Amendment is to be incorporated in Appendix 'A' of Service Rules of the Society.

Thereafter, during celebration of Bhai Ghaniya Day at Anandpur Sahib on 25th & 26th Sep 2014 by the State Branch, the representative of SGPC while preside over the function, assured that 02 ambulance vans will be donated to Indian Red Cross Society, Punjab State Branch by SGPC. In anticipation of the receipt of these ambulances, it was proposed to create two more posts of drivers to ply these ambulances. Accordingly, the proposal was placed before the Finance Committee meeting held on 10th March, 2015


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Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
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Punjab State Branch
Chandigarh

for sanction of 02 posts of the Drivers on contractual basis (Annexure 'E')

The approval was accorded for creation of two more posts of Drivers on contractual basis subject to the condition that these two posts of drivers will only be filled up on the receipt of ambulances.

This approval was subject to the condition to get the ex-post facto sanction of the Managing Body. Now the matter is being placed before the Managing Body for ratification the approval of the Finance Committee for creation of 05 contractual posts of Drivers subject to the condition that 02 posts of drivers will only be filled on receipt of the ambulances either from donation or to be purchased by the office.

AGENDA ITEM NO.5

AGREEMENT OF LEASE REGARDING REGIONAL TRAINING CENTRE (RTC) BUILDING

In order to increase the regular income of Punjab State Red Cross Branch, a Committee of Experts, headed by Mr. Rajan Kashyap, Ex-Chief Secretary, Punjab and the then Chief Information Commissioner, Punjab, was constituted in the Managing Body Meeting of Punjab State Red Cross held on 01.12.2005 (**Annexure 'F'**) under the Presidentship of General (Retd.) S.F. Rodrigues the then Governor of Punjab and President of Indian Red Cross Society, Punjab State Branch. One of the recommendations of the Agenda item of the Committee was related to the utilization of vacant space available in the Campus of Punjab State Red Cross. The Committee proposed that additional building be constructed there and this building was proposed to be utilized, jointly by the Red Cross for meetings its requirements for space for training activities and the remaining additional space available to be utilized for accommodating the office of Punjab State Information Commission and the rent received from the State Information Commission would improve the financial health of the Society and it would become independent to carry out the main activities according to their aims and objects.

2. The project passed through many stages and ultimately has reached its logical conclusion on April 2017. The building including internal partitions have been completed and the office of SIC, Punjab has shifted to the rented portion of the building. The decision of rent rate has been taken and the lease deed has been signed. Punjab Red

Approved
ratified.

and No further action
is required.

Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh

Secretary,
Indian Red Cross Society,
Punjab State Branch

Deputy Secretary
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Cross has started its Red Cross related trainings in other portion of the building (top floor).


3. The Punjab Govt. had provided a Grant-in-Aid of Rs. 4,98,29,000/- for the construction of the said building. But later on Punjab Govt. through letter No. 2/40/2006-1prs/903572 dated 04.01.2017 conveyed that Grant-in-Aid of Rs. 4,98,29,000/- which was provided to Punjab Red Cross for construction of RTC building at Red Cross Bhawan, Chandigarh is to be recouped from the rent of the RTC building. The issue was raised by the Punjab State Red Cross Branch and a meeting was held on 06.04.2017 under the Chairmanship of Sh. N.S. Kalsi, IAS Additional Chief Secretary, Governance Reforms to sort out the issue. It was decided in the meeting that this grant will not be recouped as this was given as Grant-in-Aid to Red Cross.

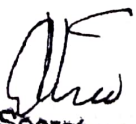
4. The decision about the rent of RTC building was also finalized in the meeting held on 06.04.2017 and the decision of the meeting has been approved by Hon'ble Governor, Punjab and President, IRCS, Punjab State Branch.


5. The Lease Deed has been prepared and signed by both the parties i.e. Secretary, Indian Red Cross Society, Punjab State Branch (FIRST PARTY) and Secretary, State Information Commission, Punjab (SECOND PARTY) on 29.06.2017 (Annexure 'G') and it was mutually agreed that the annual increase in rent will be as per Punjab Govt. instructions as applicable for periodical revision of rent for private building hired by the Govt. Departments/Boards/Corporations for office accommodation.

6. In this way, the Project, the seeds of which were laid in 2005, has reached its logical conclusion to the advantage of Punjab Red Cross as its vacant land stands utilized and a regular source of income by way of the rent has been created and the additional space has been made available for Red Cross related trainings. This could be made possible with the efforts of Sh. M.P. Singh, IAS, the then Principal Secretary to Governor, Punjab-cum-Chairman, Finance Committee, Indian Red Cross Society, Punjab State Branch, the cooperation extended by Punjab Govt., U.T. Administration and above all the blessings of His Excellency, the Governor, Punjab and President of Indian Red Cross Society, Punjab State Branch.

7. The status report and the Lease Deed agreement is placed before the House for approval & ratification.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

AGENDA ITEM NO. 6**RATIFICATION OF FINAL DECISION TAKEN
REGARDING APPLICABILITY OF E.P.F. AND MP
ACT 1952**

The employees of the Indian Red Cross Society, Punjab State Branch have remained exempted from the implementation of EPF Scheme so far. But it has now been intimated by Employees' Provident Fund Organization, Chandigarh that the said exemption has been withdrawn.

2. Instead of EPF Scheme, the Punjab Red Cross Society has been giving the benefit of CPF to its employees according to which 12% of Basic Pay + D. A. is being deducted from the pay of the employees and the same share of contribution is being deposited in employees Account by the office. This is done as per resolution passed in the Finance Committee Meeting held on 26.06.2001 (Annexure 'H'). However, no such benefits are available to the contractual employees who have been demanding that they should also be given benefit either CPF or EPF Scheme.

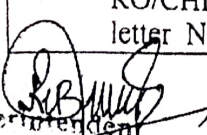
3 The Regional Office of Employees Provident Fund Organization, Sector-17, Chandigarh vide their letter No. RO/CHD/C-IV intelligence-Misc./1496 dated 09.03.2017 (Annexure 'I') has written to this office that the Central Govt. in exercise of its powers under section 16(2) of the Employees Provident Funds & Misc. Provisions Act 1952 exempted from the operation of the Act to certain establishments fulfilling terms & conditions as specified in Notification No. SO/1431 dated 14.05.2010 upto 31.03.2015 (Annexure 'J'). Now the Centre Govt. has decided not to extend the grant of exemptions to these establishments and consequently, all such establishments have come under the preview of the Act w.e.f. 01.04.2015. The Employees Provident Fund Organization is requesting times and again to extend the social security benefits, under the Act to all eligible employees of the Red Cross Society engaged either directly or through contractor w.e.f. 01.04.2015.

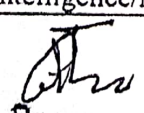
4 Recently, we have received another letter No. Compliance Wing-A/1302 dated 13.03.2018 contents of which are reproduced as under:-

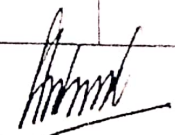
"Kindly refer to this office letter No. RO/CHD/CIV Intelligence/1406 dated 9.3.17 and letter No. RO/CHG/CIV Intelligence/MISC/48/340

Ratified
Approved.

and Action for registration with EPFO and necessary steps for its implementation to be taken in this regard.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
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Punjab State Branch
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dated 16.05.17 vide which you were requested to extend the benefits to all the eligible employees under the EPF & MP Act-1952 but no action in this regard has been undertaken.

You are once again requested to extend the benefits to the employees and intimate the PF Code Number failing which this office would under take forced coverage of your establishment. Reply in this regard must reach within 7 days from the receipt this letter otherwise action may be taken against your establishment as per Rules".

5. To implement this Scheme of the EPFO to all the eligible employees (Regular & contractual) of the Punjab State Red Cross Branch, this issue was placed before the Finance Committee Meeting held on 22nd March, 2018 for its consideration. The Finance Committee has recommended that in principle, we should follow the relevant rules in this regard and adopt the EPF Scheme. **It was further decided that this issue may be placed before the Managing Body of the State Branch for its consideration and approval. In case of ratification / approval, an additional part time professional consultant may be specifically hired on honorarium basis for maintenance of its records if so required.**

6. The scheme may be implemented to the Punjab Red Cross employees w.e.f. 01.04.2018.

AGENDA ITEM NO. 7

ADOPTION OF AMENDMENT IN RULES DONE BY PUNJAB GOVT

One of the salient features of the Red Cross Society is that it is an independent and autonomous body which can have its own Rules / policies and guidelines for its administrative functioning. The Society however generally follows Punjab Govt. rules in service matters after its approval from the Managing Body which is competent authority to adopt/not adopt, fully or partially or modify such rules in the best interest of its own needs and requirements before adoption in Red Cross Society.

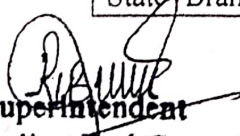
2. Recently the Punjab Govt. has taken some decisions regarding service matters which are placed before the Managing Body for its consideration and adoption which are given as under:-

(A) ENHANCEMENT IN THE PROBATION PERIOD

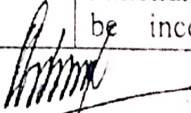
In Para 9 of the Indian Red Cross Society, Punjab State Branch Services & House Allotment Rules, 1996

Approved

Amendment is to be incorporated


Superintendent
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Punjab State Branch
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Secretary,
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amended upto 14.06.2016 and in column 11 of the Appendix 'A' of Service Rules, there is a provision of two years probation period for a person recruited by direct appointment. The Govt. of Punjab, Department of Personnel had amended the Punjab Civil Services (General & Common Conditions of Service) Rules, 1994 amended upto 30.09.2016 (**Annexure 'K'**), the probation period for the direct appointment has been increased from two years to three years.

As such Punjab Govt. Rules & Regulations are followed by the Punjab State Red Cross Branch. In view of the above, amendment is required in the Para 9 of the Indian Red Cross Society, Punjab State Branch Services & House Allotment Rules, 1996 as above and in the column 11 of Appendix 'A' of Service Rules.

(B) UPPER AGE LIMIT FOR DIRECT APPOINTMENT

In Para 6 of the Indian Red Cross Society, Punjab State Branch Services & House Allotment Rules, 1996 amended upto 14.06.2016, there is a provision that the upper age should not be more than 35 years. Now the Govt. of Punjab, Department of Personnel had amended the Punjab Civil Services (General & Common Conditions of Service) Rules, 1994 amended upto 30.09.2016 (**Annexure 'L'**), the upper age for direct appointment has been made 37 years.

As such Punjab Govt. Rules & Regulations are followed by the Punjab State Red Cross Branch. In view of the above, amendment is required in the Para 6 of the Indian Red Cross Society, Punjab State Branch Services & House Allotment Rules, 1996.

(C) GRANT OF ASSURED CAREER PROGRESSION SCHEME

The employees of Punjab State Red Cross Branch are given the benefit of Assured Career Progression Scheme according to the instructions issued by Department of Finance, Punjab Govt. vide letter No. 7/60/2006-SPP1/15863 dated 03.11.2006.

2. Now the Finance Department of Punjab Govt. has issued instructions vide letter No. 23/6/2016-4FP2/01 dated 01.01.2018 that the case regarding ACP benefit has been sent to 6th Pay Commission for its report. But in the mean time, the Govt. has decided that only the benefit of one increment be given to the employees instead of grant of next higher scale/Grade Pay.

3. In some cases, where the benefit of ACP had already been provided to the eligible employees according to the instructions of Punjab Govt. issued on 03 Nov. 2006,

in the relevant portion and Appendix 'A' of Service Rules of the Society

Approved

Amendment is to be incorporated in the relevant portion of Service Rules of the Society.

Approved

ACP will be granted to the eligible employees as per norms and latest instructions of Punjab Govt.

Secretary
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Punjab State Branch
Chandigarh

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Deputy Secretary
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no recovery in those cases will be made but the excess payment made in this regard will be treated as Personal Pay and may be adjusted in the future promotion.

4. Since Punjab Govt. Rules and Regulations are generally followed by the Punjab State Red Cross Branch. Hence, it is proposed that the new instructions issued by Punjab Govt. vide their ibid letter may also be finalized in toto for Punjab Red Cross employees. It involves no additional financial burden.

AGENDA ITEM NO. 8

AMENDMENTS IN RULES TO REMOVE ANOMOLOUS SITUATIONS.

(A) REGULARIZATION OF THE POST OF ASSISTANT STATE TRAINING SUPERVISOR (ASTS)

(a) In the Service Rules of the Indian Red Cross Society, Punjab State Branch and allied bodies, 1996 amended from time to time, the post of State Training Supervisor (STS) is to be filled by promotion from the feeding cadre post of Assistant State Training Supervisor (ASTS). But the post of ASTS has been made a contractual post vide Punjab Raj Bhawan Note dated 24.04.2008 (Annexure 'M') duly approved by the then His Excellency, the Governor, Punjab and President of Punjab State Red Cross Branch. In this way, it creates an anomaly. The post of STS will always remain vacant if this decision for making the post of ASTS as contractual is not changed.

(b) Keeping in view the above situation and the importance of the First Aid Training, it is of paramount importance that the post of ASTS be made regular so that this anomaly is removed.

(B) FILLING UP THE POST OF STATE TRAINING SUPERVISOR (STS) EITHER BY PROMOTION OR BY DIRECT RECRUITMENT.


As per provision in Column 8 in Appendix 'A' of the Indian Red Cross Society, Punjab State Branch, Services and House Allotment Rules, 1996 amended from time to time, the post of STS will be filled from the post of Assistant Training Supervisor having 10 years experience as such. Whereas the post of ASTS is a contractual post. Hence, the post of STS is lying vacant since long time due to non availability of the feeding cadre post and even if the

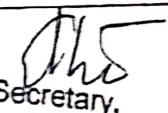
Approved


Amendment is to be incorporated in Appendix 'A' of Service Rules of the Society.

Approved

Amendment is to be incorporated in Appendix 'A' of Service Rules of the Society.


Superintendent
Indian Red Cross Society,
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

post of ASTS is made regular, the post of STS cannot be filled for atleast next 10 years. Therefore, the following points are required to be considered and approved:-

- i. The post of ASTS be made regular
- ii. The experience required for promotion to the post of STS be amended as under:-

For : "10 years experience as Assistant State Training Supervisor"

Read: "8 years experience as Assistant State Training Supervisor"

However, in case the Competent Authority is of the view that no suitable candidate is available for promotion to the post of STS in that case the post of STS may be filled through direct recruitment. In such case, the qualification required for the post of STS will be as under:-

Post Graduation in any subject preferably M.Sc. (Biology, Zoology, Bio Technology, Physics and Chemistry), B.Ed. / M.Ed. / NET holding certificate of First Aid Training with 3 years experience of teaching in educational institutions.

OR

M.Sc. Nursing holding certificate of First-Aid-Training with 3 years experience of teaching in educational institutions.

(C) GIVING DUE WEIGHTAGE TO DISASTER MANAGEMENT AND LECTURER'S IN FIRST AID TRAINING

FILLING UP THE POSTS OF ASTS / STS

It is widely being felt that the Disaster Management courses being taught in some Universities can be very useful in providing relief at the time of any disaster. Since Red Cross Society and St. John Ambulance remain in the forefront of providing such relief in disaster, therefore, this subject of Disaster Management is being useful and relevant for Red Cross employees especially those associated with First Aid Training. Therefore, it would be better if due weightage is given to those candidates who have got qualification in disaster management. Similarly those candidates who have become qualified Lecturer in First Aid and Home Nursing Training should also be very useful in Red Cross. Therefore, it is proposed that these categories be suitably included among the qualifications required for the posts of Assistant State Training Supervisor (ASTS) & State Training Supervisor (STS) in direct recruitment. The proposal is as under:-

Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh

Secretary,
Indian Red Cross Society,
Punjab State Branch

Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

For ASSISTANT STATE TRAINING SUPERVISOR (ASTS) :

Any candidate with the following qualifications may also be eligible to be considered for the post of Assistant State Training Supervisor:-

B.A./B.Sc. having Post Graduate Diploma in Disaster Management preferably with 3 years experience.

OR

B.A./B.Sc. having Lecturer's Certificate in First Aid & Home Nursing issued by the Competent Authority preferably with 3 years experience.

For STATE TRAINING SUPERVISOR (STS) :

Any candidate with the following qualifications may also be eligible to be considered for the post of State Training Supervisor:-

M.A./M.Sc. having Post Graduate Diploma in Disaster Management preferably with 3 years experience

OR

M.A./M.Sc. having Lecturer's Certificate in First Aid & Home Nursing issued by the Competent Authority preferably with 3 years experience.

AGENDA ITEM NO. 9

RULES FRAMING FOR BETTER TRANSPRENCY

As provided in the Service Rules of Punjab Red Cross Society the Competent Authority for filling up the posts of various categories have been indicated. It has been generally noticed that almost all the appointments in the Punjab Red Cross on regular basis have been made through promotion or on compassionate grounds or from among the contractual employees already serving in the Society, from time to time. Since the inception of Society to date, it is also observed that though the employees on regular as well as contractual basis may have been appointed by the Competent Authority, keeping in view the needs/requirement of the Society. However, there is no clear policy or guidelines yet available in black & white in this regard. It is felt that it may be better to frame clear guidelines and policy for the sake of more transparency, objectivity and fair play. For this purpose a sub committee of experienced officials of Red Cross was constituted which after considering all aspects of the matter has submitted its recommendations (Annexure 'N'). On the basis of these

Approved

Amendment is to be incorporated in Appendix 'A' of Service Rules of the Society.

Approved

Amendment is to be incorporated in Appendix 'A' of Service Rules of the Society

Secretary,
Indian Red Cross Society,
Punjab State Branch
Chandigarh

Secretary,
Indian Red Cross Society,
Punjab State Branch

Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

recommendations, the following policy or guidelines may be framed :-

A. Method of Appointment (Rule 8 of the Service Rules of Punjab State Red Cross).

For : "Appointment to the posts shall be made as per Appendix 'A' in relation to Rule 3 as per procedure laid down in Rule 7".

Read : "Appointment to the posts shall be made as per Appendix 'A' in relation to Rule 3 as per procedure laid down in Rule 7.

(a) On Regular Basis.

- i. For direct recruitment on regular basis, the incumbent must be fulfilling the requisite educational qualifications and experience as per Society Rules.
- ii. The procedure for recruitment against the authorized posts will be as under:-
 - (aa) Through advertisement in the leading newspapers.

OR

(ab) The names of the candidates may be invited from the Employment Exchanges of Punjab or Chandigarh.

- iii. Probation period for direct recruitment against the existing regular posts will be as per Society Rules.
- iv. In case the regular post is to be filled up from the contractual employees already serving in the Punjab Red Cross, the following criteria should be kept in mind:-

(aa) The regular post should be vacant.

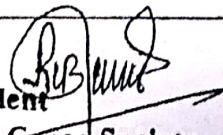
(ab) He/she must be fulfilling the requisite educational qualifications laid down for the post in the Society Rules.

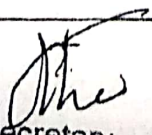
(ac) The services of the contractual employees may be considered for regularization on inter-se-seniority-cum-merit basis provided that :-

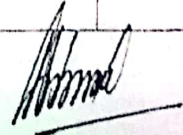
- (i) Those contractual employees who were appointed either through advertisement or through Employment Exchange and rendered atleast 2 years service in the Society and also his/her work & conduct record must be found satisfactory during his/her contractual period in the Society.

Approved

Amendment is to be incorporated in the relevant portion of Service Rules of the Society.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

(ii) The contractual employees who have served for a period of 10 years or more than 10 years on contractual basis in the Society may be exempted from the conditions mentioned in (ii) (aa) & (ab) above and must have rendered good service record and his/her work & conduct record must be satisfactory during his/her contractual period in the Punjab Red Cross.

(iii) The probation period of the contractual employees will be as per Society Rules.

(iv) The contractual employees will be paid Basic Pay or D.C. rate whichever is higher during the probation period.

(b) On Contractual Basis.

(i) The procedure for recruitment against the authorized posts on contractual basis be made as under :-

(aa) Through advertisement in the leading newspapers.

OR

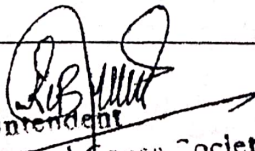
(ab) The names of the candidates may be invited from the Employment Exchanges, Punjab and Chandigarh.

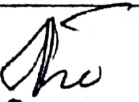
OR


(ac) Through outsourcing from the reputed agencies situated in Tricity.

(ii) **Emoluments.** DC rates of Chandigarh Administration as amended from time to time be given to the contractual employees of the State Branch

Note :1. There are some Projects/Schemes which are run by Punjab Red Cross but are funded by other agencies like State Govt., Central Govt. or NGOs . The employees working in these projects/schemes are generally low paid and are employed as per norms of the sponsors. In case any project/scheme is closed at any point of time or if any vacancy in the Red Cross is vacant and available to be filled then the employees working in said Projects/Schemes can be re-employed on priority in Red Cross provided that he/she fulfills all the requisite educational qualifications, age & experience as per Society Rules. The case of such employees may be considered sympathetically keeping in view the overall interest and financial health of the Red Cross Society.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

AGENDA ITEM NO. 10**AMENDMENT IN RULES TO REMOVE STAGNATION**

It has been observed that the cadre of regular employees serving in Punjab Red Cross is very small and it is further shrinking due to the retirement of many officials in recent years. The Senior Officers serving on the posts of Superintendent Grade-II, Social Welfare Officer, Publicity Officer and Field Officer have been retired and these posts are remained unfulfilled for long period due to non availability of eligible employees and small promotional cadre of the Society. We have experienced employees who are working as Senior Assistants on regular basis could not be promoted due to long experience required for these posts. Therefore, it is proposed that the experience required for senior categories of posts i.e. Superintendent Grade-II, Social Welfare Officer, Publicity Officer and Field Officer may be reduced to 5 years instead of 8 years because it would be a more rational and balanced decision under the circumstances. This will also provide a reasonable opportunity for promotion to concerned categories of employees and will help to remove the sense of stagnation and frustration which will also be in the interest of the Society and the employees because these employees have been promoted to the post of Senior Assistant after a long gap of more than 15-20 years due to small promotional cadre.

2. In view of the situation explained above, it is proposed that the eligibility criteria for the post of Superintendent Grade-II, Social Welfare Officer, Publicity Officer and Field Officer may be revisited and amended as under:-

For : "From amongst Senior Assistants and Senior Scale Stenographer (designated as Personal Assistant) having 8 years experience as such"

Read : "From amongst Senior Assistants and Senior Scale Stenographer (designated as Personal Assistant) having 5 years experience as such"

Approved

Amendment is to be incorporated in Appendix 'A' of Service Rules of the Society.

AGENDA ITEM NO. 11**AMENDMENT IN SERVICE RULES FOR DISTRICT BRANCHES : REMOVAL OF ANOMALIES**

(A) The draft of the Uniform Service Rules for the employees of the District Red Cross Branches was prepared by the Committee constituted under the Chairmanship of

Approved

The District Red Cross Branches

Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh

Secretary,
Indian Red Cross Society,
Punjab State Branch

Deputy Secretary
Indian Red Cross Society
Punjab State Branch

Sh. Kamal Kishore Yadav, IAS, Deputy Commissioner, Jalandhar. This draft of the rules was approved by the Managing Body in the meeting held on 14.06.2016.

Some discrepancies were raised by the Red Cross/allied Organizations Welfare Association, Punjab, Ferozepur vide their representations dated 02.12.2016 (Annexure 'O'). A copy of the representation was sent to the Deputy Commissioner-cum-President, District Red Cross Branch, Jalandhar vide letter No. HQ./Estt./Distt. Branch/2016/4890 dated 21.12.2016 (Annexure 'P') for their comments/suggestions.

The Deputy Commissioner-cum-President, Indian Red Cross Society, District Branch, Jalandhar vide their letter No. 1437/RC/ dated 18.03.2017 (Annexure 'Q') has sent their comments regarding the representations dated 02.12.2016 of the Red Cross/allied Organizations Welfare Association Punjab, Ferozepur which are being reproduced as under:-

"1. The provision of Earned Leave may be made in Service Rules as per the Rules of Red Cross State Branch Employees.

2. Contributory Provident Fund (CPF) may also be made applicable @ 12% on Basic Pay + DA as is being done in case of employees of Punjab Red Cross State Branch instead of 10% given in existing Rules."

Matter is being placed before the Managing Body for consideration & approval.

(B) CLARIFICATION REGARDING IMPLEMENTATION OF UNIFORM SERVICE RULES FOR DISTRICT RED CROSS BRANCHES.

Rules of the District Red Cross Branches were approved by the Managing Body of the Indian Red Cross Society, Punjab State Branch in its meeting held on 14 Jun 2016. It has been observed that there seems to be some confusion in some District Red Cross Branches regarding the date from which these Rules are to be implemented. In this regard, the following clarifications may be given:-

- a) The rules framed for the District Red Cross Branches will be effective from the date of approval i.e. 14.06.2016 by the Managing Body of Indian Red Cross Society, Punjab State Branch.
- b) The District Red Cross Branches are advised that as a matter of natural justice no rules be implemented with retrospective effect if it is detrimental in any way to the cause or interest of any concerned employee/employees on which it is applied.

will carry out the required amendments in the Uniform Rules of District Red Cross Branches.

Approved

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Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh

Secretary,
Indian Red Cross Society,
Punjab State Branch

Deputy Secretary
Indian Red Cross Society
Punjab State Branch

AGENDA ITEM NO. 12**REGARDING ADOPTION OF UNIFORM RULES
FRAMED BY NATIONAL HEADQUARTERS FOR
STATE /UT/DISTRICT BRANCHES**

The uniform rules were framed by the National Headquarters of the Indian Red Cross Society for the State/UT/District Branches. After its approval by the Hon'ble President of India-cum-President of the Indian Red Cross Society, these were circulated by the National Headquarters to all the State/U.T. Branches with the request for its implementation. In Punjab State these were received vide letter No. N/12017/1/09/DISS/9772 dated 02.09.2009 which was directly addressed to His Excellency the Governor of Punjab-cum-President of IRCS, Punjab State Branch. These rules were examined at the office of the Secretary to Governor, Punjab and it was found that these rules can not be implemented in Punjab in toto as these are in extreme variations from the Constitution of the State Branch. The observations made by the office of the Secretary to Governor, are reproduced as under:-

"Please refer to your letter No. 12017/1/09/DISS/9486 dated 02.09.2009 on the subject cited above.

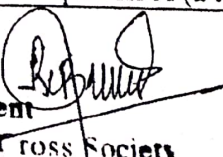
2. The Uniform Rules circulated by the National Headquarter have been perused. It may be pointed out that Punjab State Branch of the Indian Red Cross Society has its own Constitution duly approved in the Annual General Meeting. As such it may not be possible to implement the rules sent by National Headquarters in toto, as there are certain extreme variations in the uniform rules from the existing provisions in the Constitution of the State Branch. The Paras which are at variance with the existing provisions as per Constitution of the State Branch and the suggestions are being enclosed. The National Headquarters may go through the suggestions on merit and consider amendment in the uniform rules before they are placed before the Annual General Meeting of the State Branch for adoption."


2 The issues about which the office of the Secretary to Governor, Punjab has expressed disagreement vide their Endst. No. PRB-EA-10/472 dated 21 Jan 2010 (Annexure 'R') pertains to the following :-

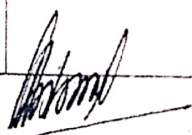
- a) Chapter II (d) - Regarding Honorary members.
- b) Chapter III A (a to d) - Regarding Governance

Approved

A copy of the proceedings will be sent to the Indian Red Cross Society, National Headquarters for their information.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

- c) Chapter III b(i) – Regarding Chairman, Managing Committee
- d) Chapter III (d) – Regarding The term of Managing Committee
- e) Chapter III B – Regarding Annual General Meeting
- f) Chapter III F (a to h) – Regarding Composition of Managing Committee
- g) Chapter III G (d) – Regarding Powers and Functions of the Managing Committee
- h) Chapter III I (a) – Regarding Finance Committee
- i) Chapter IV – Regarding Management
- j) Chapter V (4) – Regarding Finance (Operation of bank accounts)

Later this office also received a letter No. N.12017/01/09/Diss. Vol.-II dated 04 Nov 2011 from Indian Red Cross Society, National Headquarters vide which they have intimated that after considerable deliberations decided to extend the time for implementation of uniform rules till 31.12.2011 (Annexure 'S').

It is not out of place to mention here that there are some other States/U.T. also which have not adopted these rules in toto yet.

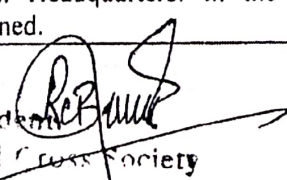
The issue regarding implementation of Uniform Rules is being discussed at National Headquarters in various meetings. This office has also written a letter No. NMB /Rules/State and U.T./YRC/4564 dated 02 Feb 2018 (Annexure 'T') to Indian Red Cross Society, National Headquarters with the request to consider the suggestions already given by the office of Secretary to Governor, Punjab and further clarified the logic and reasons behind the position taken by Punjab State Branch.

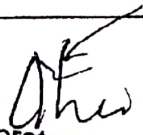
No response has been received from National Headquarters to these objections raised by the office of Principal Secretary to Governor, Punjab, Punjab Raj Bhawan, Chandigarh so far.


It is felt that it may be a good idea to have Uniform Rules for the whole Nation. Yet the exercise of framing such rules needs to be done in more intensive and extensive manner which may include comprehensive discussions and meetings with representatives of all the concerned States & U.T. Branches.

The entire position and status is placed before the House for its kind information.

We have not received any response from National Headquarters regarding our letters and suggestions. It is, therefore, proposed that we may reiterate the position taken in this regard by the State Branch and inform about the decision to National Headquarters. In the meantime status quo may be maintained.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

AGENDA ITEM NO. 13

ENROLMENT OF PATRON / VICE-PATRON / RED CROSS AWARDEES

As per requirement of Indian Red Cross Society, National Headquarters, New Delhi, the list of Patrons and Vice-Patrons is required to be approved by the Managing Body of the State Branch. The list of Patrons & Vice-Patrons as received from the Districts/State Branch is enclosed at Annexure 'U' is submitted for favour of approval and onward transmission to National Headquarters, so that the necessary certificates may be got issued from Headquarters to these Patrons and Vice-Patrons in recognition of their contribution of services for the noble cause of Red Cross.

Approved

The names of the 22 Patrons will be sent to National Headquarters for further necessary action for issuing of certificates.

AGENDA ITEM NO. 14

PAYMENT OF 30 % STATE SHARE BY THE DISTRICT RED CROSS BRANCHES

As per provision under Section 9 (a) to (e) of the Constitution of Indian Red Cross Society, Punjab State Branch, 30% share of collections done by a District Red Cross Branches are to be paid to State Branch. Out of this 30% share, 15 % is to be remitted to the National Headquarters.

The District Branches were requested by this office to send 30 % due share to the State Branch, out of which 15 % Share will be remitted to the National Headquarters. A sum of Rs. 2,49,35,127/- is outstanding from the District Red Cross Branches on account of Membership share as on 01st April 2018. The details of outstanding membership share of each district has been noted against their names (Annexure 'V').

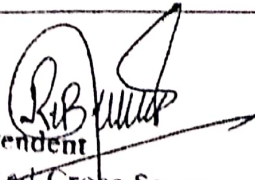
The Deputy Commissioners-cum-Presidents of District Red Cross Branches may be advised to pay the share of State Branch/National Headquarters immediately.

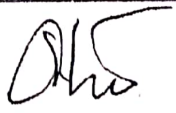
Approved.

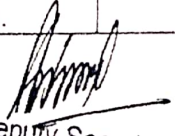
The matter was discussed and the Secretary, Punjab Red Cross informed that some districts have responded excellently to the advice given by His Excellency in the last meeting and paid the entire amount of dues in this regard. His Excellency observed that the inability of some DCs to implement this decision may be because of frequent transfers of Deputy Commissioners in districts.

His Excellency desired that all the Deputy Commissioners should implement this decision now and clear all the dues within one month of the outstanding share of State Branch.

The Deputy Commissioners-cum- Presidents of District Red Cross Branches will take necessary action and ensure implementation of the decision taken by His Excellency and approved by House in a time bound manner and compliance of the advice given by His Excellency.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

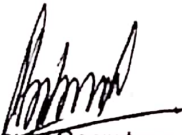
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Immediately after the conclusion of agenda items of the Punjab Red Cross, Managing Body, the agenda items of the meeting of Executive Committee of St. John Ambulance, Punjab State Centre were brought up for the discussion.



SECRETARY

Secretary,
Indian Red Cross Society,
Punjab State Branch



Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh



Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh

PROCEEDINGS FOR THE MEETING OF EXECUTIVE COMMITTEE OF

ST. JOHN AMBULANCE, PUNJAB STATE CENTRE

Proceedings for the meeting of Executive Committee of St. John Ambulance, Punjab State Centre of Indian Red Cross Society, Punjab State Branch to be held under the Presidentship of His Excellency Sh. V. P. Singh Badnore, Governor, Punjab and President of Punjab State Centre of St. John Ambulance on Friday, 8th June 2018 at 11.00 AM at Mahatma Gandhi State Institute of Public Administration MGSIPA), Sector 26, Chandigarh.

AGENDA	RESOLUTION	FOLLOW UP ACTION
<p><u>AGENDA ITEM NO. 1</u></p> <p>To confirm the minutes of the meeting of the Executive Committee held on 14th Jun 2016 alongwith follow-up action there on (Annexure ‘A’)</p>	Confirmed	No further action is required.
<p><u>AGENDA ITEM NO. 2</u></p> <p><u>BRIEF SUMMERY OF ACTIVITIES</u></p> <p>(A) <u>SOCIAL SERVICE CAMP AT SRI ANANDPUR SAHIB</u></p> <p>In order to provide services to the visiting pilgrimages during Holla Mohalla, Punjab State Red Cross Branch organized Social Service Camp in collaboration with District Red Cross Branch, Ropar from 11th to 13th March, 2017 at Sri Anandpur Sahib, District Ropar. During this camp, 22 First Aid Posts were set up in the mela area. 187 Red Cross volunteers were deputed by the Deputy Commissioners & Presidents of respective District Red Cross Branches viz. Amritsar, Hoshiarpur, Mohali, Patiala, Ludhiana, Ropar, Ferozepur, Faridkot, Jalandhar, Kapurthala, Muktsar Sahib & Tarn Taran. The volunteers from Union Territory Branch, Delhi were also deputed for rendering services at these posts. During this camp, Red Cross volunteers attended 80,802 patients. Free medicines to the needy were provided by Red Cross. 15 patients were transported to Hospital and 25 lost children were restored to their parents.</p> <p>(B) <u>MEETING OF DISTRICT AMBULANCE TRAINING SUPERVISORS.</u></p> <p>In order to strengthen Red Cross & St. John activities in the State, meeting of District Red Cross Branch Secretaries & District Training Supervisors of St.</p>	Seen	No further action is required.

**Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh**

Secretary,
Indian Red Cross Society,
Punjab State Branch

Deputy Secretary
Ind. Red Cross Society
Punjab State Branch
Ct. 10

John Ambulance was held on 2nd November, 2015 at Punjab Red Cross Bhawan, Chandigarh under the Chairmanship of Secretary, Punjab State Red Cross Branch.

(C) LECTURERS' TRAINING CAMP DURING THE YEAR 2016 & 2017

A lecturers Training camp was organized by Punjab State Red Cross Branch from 12th to 19th July, 2016 at Sri Guru Ravidass Mandir Complex, Naya Nangal, Distt. Ropar. 41 participants from the Districts of Hoshiarpur, Muktsar Sahib, Mansa, Faridkot, Barnala, Mohali, Ropar, Nawan Shehar and Tarn Taran participated in the Camp in which all the District Branches were asked to strengthen the First Aid Training arrangement.

Another Refresher Course-cum-St. John Brigade Training camp was organized by Punjab State Red Cross Branch from 22nd March, 2017 to 26th March, 2017 at Geeta Institute of Management & Technology, Kurukshetra (Haryana). 47 persons from 13 Districts of Punjab participated in the Camp.

(D) FIRST AID TRAINING.

The St. John Ambulance Association, Punjab State Centre imparted First Aid Training to the following persons during the year 2015-16 and 2016-17 :-

<u>Year</u>	<u>No. of persons trained</u>	<u>Total training fee Collected</u>
2015-16	3534	Rs.24,73,380/-
2016-17	2649	Rs.19,02,600/-

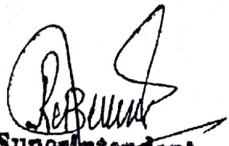
Seen

No further action is required.


Seen

No further action is required.

After the conclusion of agenda items of the meeting of Executive Committee of St. John Ambulance, Punjab State Centre, the agenda items of Executive Committee of Punjab State Red Cross, Hospital Welfare Section were brought up for the discussion.


Superintendent

Indian Red Cross Society
Punjab State Branch
Chandigarh


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh


SECRETARY

Secretary,
Indian Red Cross Society,
Punjab State Branch

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**PROCEEDINGS FOR THE MEETING OF EXECUTIVE COMMITTEE OF PUNJAB STATE
RED CROSS HOSPITAL WELFARE SECTION**

Proceedings for the meeting of Executive Committee of Punjab State Red Cross Hospital Welfare Section to be held under the Presidentship of His Excellency Sh. V.P. Singh Badnore, the Governor of Punjab and President of Indian Red Cross Society, Punjab State Red Cross Hospital Welfare Section on Friday, 8th June 2018 at 11.00 AM at Mahatma Gandhi State Institute of Public Administration (MGSIPA), Sector 26, Chandigarh.

AGENDA	RESOLUTION	FOLLOW UP ACTION
<p><u>AGENDA ITEM NO. 1</u></p> <p>To confirm the minutes of the meeting of the Executive Committee held on 14th June, 2016 alongwith the follow up action thereon (<u>Annexure 'A'</u>).</p>	Confirmed	No further action is required.
<p><u>AGENDA ITEM NO. 2</u></p> <p><u>BRIEF SUMMERY OF ACTIVITIES</u></p> <p>(A) <u>MEDICINES TO POOR PATIENTS.</u></p> <p>The State Red Cross Hospital Welfare Section, Local Unit, P.G.I.M.E.R, Chandigarh provided medicines worth of Rs. 7,59,895/- during the year 2015-16 and Rs.4,69,564/- during the year 2016-17 to poor and deserving patients coming to the PGIMER and other Govt. hospitals at Chandigarh.</p> <p>(B) <u>DIWALI CELEBRATION.</u></p> <p>Lady Social Workers under the supervision of Mrs. Harbans Kaur Oberoi, Honorary Secretary, Punjab State Red Cross Hospital Welfare Section, distributed 400 packets of fruits worth of Rs. 24,006/- during the year 2015-16 and Rs. 22,617/- during the year 2016-17 to the indoor patients in different wards of P.G.I.M.E.R on the eve of Diwali.</p>	<p>Seen</p> <p>Seen</p>	<p>No further action is required.</p> <p>No further action is required.</p>
<p><u>AGENDA ITEM NO. 3</u></p> <p><u>NOMINATION OF JOINT SECRETARY OF HOSPITAL WELFARE SECTION.</u></p> <p>According to Article 6 (6) of the Constitution of Indian Red Cross Society, Punjab State Branch Hospital Welfare Section, a post of Joint Secretary has fallen</p>	Approved	Letter is to be given to Ms. Raji Sanjeev with a copy to

[Signature]
 Indian Red Cross Society
 Punjab State Branch
 Chandigarh

[Signature]
 Secretary,
 Indian Red Cross Society,
 Punjab State Branch

[Signature]
 Deputy Secretary
 Indian Red Cross Society
 Punjab State Branch
 Chandigarh

vacant which is to be elected by the Executive Committee.		Honorary Secretary, Red Cross HWS. PGI, Chandigarh
2. In view of the above, Mrs. Raji Sanjeev who is the senior member of the Hospital Welfare Section, doing commendable work in H.W.S. Wing and also collecting donations from her relatives & other known persons for providing medicines to the poor and needy patients. She has good rapport with the doctors and staff of the PGIMER which enable her to help out the poor patients who approach from the far flung areas for treatment. Hence, Mrs. Raji Sanjeev be elected as Joint Secretary of the Hospital Welfare Section.		

The agenda items of these meetings have been discussed. Thereafter Sh. C. S. Talwar, IAS (Retd.), Secretary, Indian Red Cross Society, Punjab State Branch requested to His Excellency to deliver his presidential remarks.

His Excellency, the Governor, Punjab and President of Punjab State Red Cross delivered his presidential remarks :-

Presidential Remarks :-

I am pleased to see that this meeting of Managing Body of Red Cross & its allied bodies have been successfully concluded today and some important decisions pertaining to Governance of the State Branch as well as the District Branches have been taken unanimously which I hope will help in improving the functioning of State & District Branches of Red Cross.

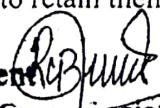
2. We have also noted the activities pertaining to service of humanity which are being undertaken by Punjab Red Cross and many of its achievements. The performance of the Red Cross in Prevention of TB, Prevention of AIDS & HIV Project and in Drug De-addiction is appreciable.

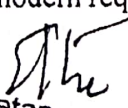
3. I am very happy to note that Punjab Red Cross and St. John Ambulance, Punjab State Centre has made a huge progress in First Aid Training. The importance of First Aid Training can not be over emphasized in any society or for any individual. Therefore, I wish that this campaign is further carried to the district level and even still further to the ground level by the Deputy Commissioners. For this purpose, all Deputy Commissioners should work out a time table for imparting training and make adequate arrangements in each district. The campaign may be carried out in educational institutions, industries, Jails, various departments of Govt. and in fact all sections of Society.

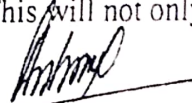
4. Training for Disaster Management is another area where Red Cross can play a key note. DCs must utilize the platform of Red Cross to train all the stakeholders in disaster management activities.

5. On the whole, I am pleased that Punjab Red Cross is doing a very good job and the State Branch and the District Branches are also playing their roles in mitigating the sufferings of humanity through their various projects.

6. However, times are fast changing and institutions like Red Cross have to reinvent themselves if they are to retain their relevance for the modern requirements of the Society. This will not only require


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Indian Red Cross Society
Punjab State Branch
Chandigarh


Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

re-orienting the activities to be taken up but also revisiting the rules and regulations of Red Cross to make it more flexible, effective and transparent to build the confidence of the Society.

7. Red Cross can not directly take up all social activities. Instead, Red Cross with the advantage of DCs' as Chairman should encourage and facilitate the involvement of large number of volunteers, voluntary organizations who can have positive influence on the people. Internet based mobile applications should be used to involve and engage volunteers in a large number of voluntary activities in the districts.

8. I am happy to see so many DCs' and Divisional Commissioners assembled here today. I don't get many formal opportunities to meet the DCs. So I take this opportunity to flag a few areas of critical importance for the State where you all need to play a pivotal role.


9. Agrarian issues in Punjab have assumed critical proportions and have to be resolved sustainably. Unsustainable depletion of ground water, excessive use of chemicals and fertilizers, poor soil quality, paddy straw burning, farmers' suicides are all issues which need our urgent attention. A strong, democratic and market oriented institutional set up of farmers is the foundation for resolving many agrarian issues. Organizing farmers in Farmers' Producer Organizations (FPOs) and Companies are providing beneficial in terms of lower costs, better price realization, crop diversification, taking up supplementary non farm activities, micro irrigation, convergence platform for all schemes. DCs should spearhead the district level initiatives to form more FPOs and strengthen them for farmers' welfare.


10. Another area, which will assume critically in this coming paddy season, is the paddy stubble burning issue. Government of India has sanctioned a special scheme for Punjab with an outlay of Rs. 269 CR for the current year to tackle this issue. This amount is to be used for subsidizing machinery and equipment like happy seeders, used while avoiding paddy straw burning. But what is of critical importance is convincing the farmers of the sustainability of the alternate options by which they can avoid stubble burning. There is a good amount of about Rs. 30 CR earmarked only for IEC activities. DCs must lead the initiative in putting together an effective awareness generation plan and coordinate the implementation by being active and visible part of the campaign.

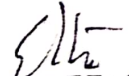
11. Starting from 2nd Oct 2018, this entire year is being celebrated to commemorate the 150th Birth Anniversary of Mahatma Gandhi, who was the epitome of voluntarism who moved an entire nation to fight for its freedom. I urge the DCs to formulate and implement an impactful year long plan of events and programs in their districts, to commemorate and spread the relevance of Mahatma Gandhi's ideals.

I convey my best wishes to all of you.

In the end, Sh. C. S. Talwar, IAS (Retd.), Secretary, Indian Red Cross Society, Punjab State Branch thanked His Excellency the Governor, Punjab, Hon'ble Health Minister, Punjab, Hon'ble Chief Secretary, Punjab and all the members and also requested the members to shift to the auditorium hall of MGSIPA where the next meeting i.e; Annual General Meeting will be held under the Presidentship of His Excellency after 10 minutes.


Superintendent
Indian Red Cross Society
Punjab State Branch
Chandigarh


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh


SECRETARY
Secretary,
Indian Red Cross Society,
Punjab State Branch

**PROCEEDINGS FOR THE ANNUAL GENERAL MEETING OF PUNJAB RED CROSS
BRANCH AND ITS ALLIED BODIES**

49th ANNUAL GENERAL MEETING

ON FRIDAY, DATED 8TH JUNE 2018 AT 11.30 AM AT

MAHATAMA GANDHI STATE INSTITUTE OF PUBLIC ADMINISTRATION

Proceedings for the Annual General Meeting of the Indian Red Cross Society, Punjab State Branch, ST. John Ambulance, Punjab State Centre, Punjab Red Cross State Hospital welfare Section to be held under the Presidentship of His Excellency Sh. V.P. Singh Badnore, the Governor of Punjab and President of Indian Red Cross Society, Punjab State Branch on Friday, 8th June 2018 at 11.00 AM at Mahatama Gandhi State Institute of Public Administration (MGSIPA), Sector 26, Chandigarh.

AGENDA	RESOLUTION	FOLLOW UP ACTION
<u>AGENDA ITEM NO 1.</u> Presentation of combined Annual Report of Punjab State Branch of Indian Red Cross Society, St. John Ambulance, Punjab State Centre, Punjab State Red Cross Hospital Welfare Section for the year 2015-2016 and 2016-17.	Adopted	No further action is required.
<u>AGENDA ITEM NO 2.</u> Presentation of adoption of Annual Audit Accounts for the Year 2015-16 and 2016-17 of the following :- a) Punjab State Red Cross Branch. b) Punjab State Centre of St. John Ambulance. c) Punjab State Hospital Welfare Section.	Adoption	No further action is required.
<u>AGENDA ITEM NO 3.</u> <u>RE-APPOINTMENT/EXTENSION OF AUDITOR FOR THE FINANCIAL YEAR 2017-18 AND 2018-19</u> Sh. J.B. Bhasin, Chartered Accountant of M/S K.N. Chandla & Co. is being appointed as Auditor to audit the accounts of Punjab State Red Cross Branch,	The appointment of Sh. J. B. Bhasin as Auditor of	Accounts Branch will take action on the decision of the

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Punjab State Branch
Chandigarh

Secretary,
Indian Red Cross Society,
Punjab State Branch

Deputy Secretary
Indian Red Cross Society
Punjab State Branch
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AGENDA ITEM NO 4.

To approve the election of nine members as per provision contained in Article 16 (d) of the Constitution for the next two years (**Annexure - 'A'**).

Approved

The names of the new nine members will be entered in the list of Ex-officio - elected members for inviting them in the next meetings.

AGENDA ITEM NO 5.

To nominate four members of the Managing Body as per provision contained in Article 16 (e) of the Constitution by the President for a period of two years (**Annexure-'B'**) .

The house unanimously decided that His Excellency may nominate any four members out of the list of Social Workers prepared by the Red Cross.

Subsequently His Excellency approved 03 names for nomination of members to serve as member of Managing Body of Punjab State Red Cross vide Punjab Raj Bhawan letter No. 4656 dated 20.06.2018.

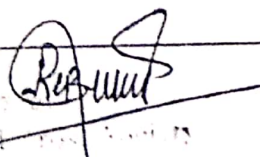
The names of the new three members will be entered in the list of Ex - Officio - nominated members for inviting them in the next meetings

AGENDA ITEM NO 6.

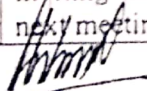
To nominate four Social Workers as per provision contained in Article 16 (f) of the Constitution by the District Red Cross Branches in alphabetical order i.e; Ferozepur, Fazilka, Fatehgarh Sahib, Gurdaspur (**Annexure - 'C'**) for a period of one year each.

Approved

The names of the new four Social Workers will be entered in the list of Ex Officio - Social Workers for inviting them in the next meetings.



The
Secretary,
Indian Red Cross Society,
Punjab State Branch


Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh.

Punjab State Centre of St. John Ambulance and Punjab State Hospital Welfare Section since its bifurcation in to separate unit of Punjab i.e. 10 June 1971. Subsequently, 4 Projects of Drug De-addiction Centres were allotted by Ministry of Social Justice and Empowerment, Govt. of India to Punjab Red Cross during 1992. The audit of the accounts of these Centres is also being done by him.

2. During the year 2016-17, he has been paid the honorarium of Rs. 77,700/- including taxes for auditing the accounts of Punjab State Red Cross Branch, Punjab State Centre of St. John Ambulance, Punjab State Hospital Welfare Section, 4 Drug De-addiction Centres located at Khanpur (Mohali), S.B.S. Nagar (Nawan Shehar), Patiala & Gurdaspur and other misc. audit i.e. Utilization Certificate etc.

3. Sh. J.B. Bhasin, Chartered Accountant was appointed as Auditor to audit the accounts of Punjab State Red Cross Branch, Punjab State Centre of St. John Ambulance, Punjab State Hospital Welfare Section and 04 Drug De-addiction Centres for the financial year 2014-15, 2015-16 & 2016-17. His term of appointment has been completed in 2016-17. Thereafter, Managing Body and Annual General Meeting could not be held due to some administrative exigencies.

4. In view of the above, it is, therefore, proposed that appointment of Sh. J.B. Bhasin, Chartered Accountant of M/S K.N. Chandla & Co Chandigarh be approved as Auditor to audit the accounts of Punjab State Red Cross Branch, Punjab State Centre of St. John Ambulance, Punjab State Hospital Welfare Section and 04 Drug De-addiction Centres on the previous honorarium of Rs. 77,700/- for the financial year 2017-18 and 2018-19

Punjab Red Cross was approved for the Financial Year 2017-18 and 2018-19. During the year 2016-17, he had been paid Rs. 77,700/- for doing the audit and related work (preparation of utilization certificates of Red Cross, Hospital Welfare Section, St. John Ambulance, 04 Drug De-addiction Centres & Punjab Saket Hospital).

It was also decided that the rates of audit fees and doing the related work like utilization certificates (i.e; Rs 77,700/-) will remain the same for next two years i.e; 2017-18 and 2018-19 which were charged by him during the year 2016-17. If what ever reason the audit work and preparation of utilization certificates is reduced as compared to the year 2016-17 then total rates of amount paid will be reduced proportionately during the year 2017-18 and 2018-19.

Managing Body.

Secretary,
Indian Red Cross Society,
Punjab State Branch
Chandigarh

Secretary,
Indian Red Cross Society,
Punjab State Branch

Deputy Secretary
Indian Red Cross Society
Punjab State Branch
Chandigarh

AGENDA ITEM NO 7.

Presentation of Awards to the accredited Social Workers, who have done commendable work for Red Cross as approved by the Award Committee

Presented

No further action is required.

At the end of Annual General Meeting, Sh. C. S. Talwar, IAS (Retd.), Secretary, Indian Red Cross Society, Punjab State Branch requested His Excellency to deliver his presidential remarks to the audiences.

His Excellency, the Governor, Punjab and President of Punjab State Red Cross Branch addressed to the audiences. His presidential remarks are as under :-

PRESIDENTIAL REMARKS IN ANNUAL GENERAL MEETING.

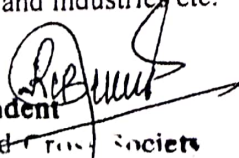
Senior Officers of Punjab Govt., Divisional Commissioners & Deputy Commissioners-cum-Presidents, Chairpersons of Hospital Welfare Sections, Awardees, Social Workers, Patrons and Delegates from various districts of Punjab. Today we have concluded 49th Annual General Meeting & Managing Body Meeting of Punjab Red Cross and its Allied Bodies – namely St. John Ambulance and Hospital Welfare Section. In these meetings, apart from passing various resolutions on various issues, the performance of all the districts in various fields have been compared and those who have done well in various fields of activities – like enrolment of Life Membership, Blood donation camps, First Aid & Home Nursing Training etc. in the last two years have been awarded. I congratulate the DC's of the Districts who have won awards. I would hope that other DC's also will try to win awards in a true spirit of positive competition in future. Some Social Workers and some Administrators of Universities have also been awarded. I appreciate the initiative taken by such Universities and educational institutions to sign MOU with Punjab Red Cross. These MOU's will hopefully, help in taking forward the mission and message of Red Cross and service of humanity.


I congratulate all the other awardees as well as patrons on this occasion.

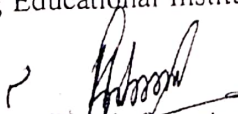
We all know that Red Cross Society is a great humanitarian organization which is devoted to the service of humanity, without any distinction of caste, creed, region, religion gender or community by mitigating its sufferings – for everyone and everywhere.

It is very satisfying to note that Punjab Red Cross Branch is the best performing State in the Country in TB Prevention & Management of Tuberculosis and its project for prevention of HIV/AIDS is excelling in the North Zone.

Punjab Red Cross has taken up the First Aid Training as a Campaign and made huge progress in this respect. Such campaign on First Aid Training should be started at District level and even at the grass root level. For this purpose, I have already advised that all DCs' to prepare a time table for imparting First Aid Training to all sections of the Society – including Educational Institutions, Jails all offices and industries etc.


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Chandigarh


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Deputy Secretary
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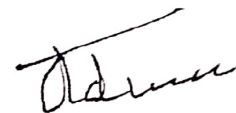
I wish and hope that the team of officials of Punjab State Red Cross Branch will continue to work hard and take the Red Cross mission to still greater heights.

May best wishes for all of you.

JAI HIND


Sh. C. S. Talwar, IAS (Retd.), Secretary, Indian Red Cross Society, Punjab State Branch thanked His Excellency for sparing his valuable time for presiding over the meetings of Indian Red Cross Society, Punjab State Branch.

The meeting ended with the National Anthem and with a vote of thanks to the Chair.

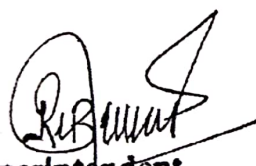


SECRETARY

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Indian Red Cross Society,
Punjab State Branch.



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Chandigarh



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