

**MINUTES OF THE MEETING OF FINANCE COMMITTEE OF INDIAN RED CROSS SOCIETY, PUNJAB STATE BRANCH AND ITS ALLIED BODIES HELD UNDER THE CHAIRMANSHIP OF ADDL.CHIEF SECRETARY TO GOVERNOR, PUNJAB & CHAIRMAN, FINANCE COMMITTEE ON 28<sup>TH</sup> MARCH, 2017 AT PUNJAB RAJ BHAWAN, CHANDIGARH.**

**THE FOLLOWING WERE PRESENT:-**

1. Sh. M.P. Singh, IAS, Addl. Chief Secretary to Governor, Punjab & Chairman, Finance Committee of Punjab State Red Cross Branch & its allied bodies **.....in Chair.**
2. Dr. Vikas Garg, IAS Spl. Secretary to Govt. of Punjab, Department of Health & Family Welfare, Punjab.
3. Sh. Amrish Kumar, Deputy Director office of D.P.I. (SE), Govt. of Punjab.
4. Dr. Dharam Pal, Addl. Director, Treasury & Account, Department of Finance Punjab on behalf of P.S.F.
5. Dr. Rakesh Kumar Gupta, Deputy Director, Health & Family Welfare, Punjab. on behalf of D.H.S
6. Sh. Jugraj Singh Gill, Social Worker, Kothi No. 43, Sec.5, Chandigarh
7. Sh. C.S. Talwar, IAS (Retd), Secretary, Punjab State Red Cross Branch.
8. Sh. Harbans Singh, Deputy Secretary, Punjab State Red Cross Branch.

Agenda Item Number	Resolution	Action to be taken by whom/Follow up Action												
<b>Agenda Item No. 1.</b> To confirm the minutes of the Finance Committee Meeting held on 28 <sup>th</sup> March 2016 alongwith follow-up action(Flag A)	Confirmed	No. further action is called for												
<b>Agenda Item No. 2</b> To Consider and approve the Annual Budget of State Red Cross and its allied Bodies for the year2017-18. <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><b>Branch</b></th> <th style="text-align: right;"><b>Income</b></th> <th style="text-align: right;"><b>Expenditure</b></th> </tr> </thead> <tbody> <tr> <td>Punjab State Red Cross</td> <td style="text-align: right;">5,98,23,300</td> <td style="text-align: right;">5,97,97,400</td> </tr> <tr> <td>St. John Ambulance</td> <td style="text-align: right;">31,72,000</td> <td style="text-align: right;">31,72,000</td> </tr> <tr> <td>State Red Cross Hospital Welfare</td> <td style="text-align: right;">19,50,000</td> <td style="text-align: right;">19,50,000</td> </tr> </tbody> </table>	<b>Branch</b>	<b>Income</b>	<b>Expenditure</b>	Punjab State Red Cross	5,98,23,300	5,97,97,400	St. John Ambulance	31,72,000	31,72,000	State Red Cross Hospital Welfare	19,50,000	19,50,000	Noted & Approved	By account section
<b>Branch</b>	<b>Income</b>	<b>Expenditure</b>												
Punjab State Red Cross	5,98,23,300	5,97,97,400												
St. John Ambulance	31,72,000	31,72,000												
State Red Cross Hospital Welfare	19,50,000	19,50,000												

**Distt. Red Cross Branch**

Amritsar	1,10,70,000	1,02,54,000
Sahibzada Ajit Singh Nagar	61,83,000	58,89,500
Jalandhar	60,65,000	57,06,200
Ropar	39,97,120	38,92,000
Patiala	10,88,7000	8770000
Ludhiana	19715000	19511000
Jalandhar	60,65,000	5706200
Fatehgarh Sahib	30,30,000	29,50,000
Pathankot	5,00,000	5,48,000
Gurdaspur	2870000	46,00,000

Noted

**AGENDA ITEM NO. 3**

**STATUS OF BUDGET ESTIMATES FOR THE  
YEAR 2016-17**

The Punjab Govt, Deptt. of Finance has made a provision under Head Demand No. 11 Detailed Account No. 2210 – Medical and Public Health 01 – Urban Health Services – Allopathy 110- Hospital and Dispensaries (Non Plan) at Sr. No. 31 (Salary) and 36 (Non Salary) grant to Red Cross Society which is bifurcated as under:-

Salary - Rs. 1.35 Crore  
Non-Salary - Rs. 1.65 Crore (for

(various Red Cross activities)

Approved

**STATEMENT OF EXPENDITURE INCURRED AGAINST  
THE  
PUNJAB GOVE. GRANT-IN-AID (SALARY) OF RS.  
1,01,25,000/- DURING THE FINANCIAL YEAR 2016-17**

<b><u>RECEIPT</u></b>		<b><u>EXPENDITURE</u></b>		
Grant-in-Aid received from Punjab Govt. (Deptt. of Health and family welfare Punjab Chandigarh)	<b>Rs.1,12,50,000</b>	State Red Cross Branch staff salary 1,,20,66,760/- Payment of retirement benefits Rs.9,08,818	Noted & Approved	
Detail are as under:-		Salary staff of Saket Hospital Patiala Rs. 22,33,627/-		
1 <sup>st</sup> quarter Rs. 33,75,000		Payment of T.A		
2 <sup>nd</sup> quarter Rs. 33,75,,000		Bills of staff		
3 <sup>rd</sup> quarter Rs. 33,75,000		Rs. 12,440/-		
Jan 2017 Rs. 11,25,000				
Total Rs.		Payment of		
<b>1,12,50,000/-</b>		Medical Claims of		
		Rs. 63,736/-		
		<b>Total</b>		
		<b>1,52,85,381/-</b>		

<p><b>Note :-</b></p> <p>1. Against the earmarked Grant-in-Aid of Rs. 1.35 Crore (Salary) for the year 2016-17, a sum of Rs. 1,12,50,000/- has been received so far . However, total expenditure incurred , till date, against this grant is Rs. 1,52,85,381/-. As such, the expenditure of Rs. 40,35,381/- has been incurred in excess of the grant received. Salary of the staff for the months of Feb &amp; March 2017 for a sum of Rs. 25 lakhs (Approx) is yet to be paid.</p> <p>2. Necessary bill for the month of Feb amounting to Rs. 11,25,000/- has already been submitted in the first week of Mar 2017 and bill for the month of March amounting to Rs. 11,25,000/- under the Salary-Head will be submitted for payment in the 3rd week of March 2017 to the Director Health &amp; Family Welfare, Punjab, for releasing this amount.</p> <p>3. However, if the payment for the months of Feb and March 2017 i.e. Rs. 22,50,000/- is made by the Punjab Govt. An expenditure for a sum of Rs. 65,35,381/- (40,35,381 + 25,00,000/- = 65,35,381/-) - 22,50,000/- = Rs. 42,85,381/- has been incurred over and above the total Grant-in Aid received from Punjab Govt. This excess expenditure is to be met out of the own sources, during the Financial Year 2017-18.</p>		
---	--	--

**AGENDA ITEM NO. 4**

**RELEASE OF GRANT OF NON-SALARY  
HEAD BY PUNJAB GOVT. RELATING  
TO RED CROSS ACTIVITIES**

Punjab Govt. made a provision for Rs. 3.00 Crore for Grant in Aid in the budget of the Govt. for the year 2016-17 for Indian Red Cross Society, Punjab State Branch. Out of this grant, Rs. 1.65 Crore relates to Non Salary Budget. The amount has been very recently released by Punjab Govt. Treasury on 17-03-2017. Out of this grant Rs. 60 Lakhs is earmarked in the budget to be disbursed to the District Branches for expenditure incurred on the welfare activities.

The remaining part is to be used by State Branch, Since it is first time that the whole grant has been released by Punjab Govt. and it has been received at the fag end of the

Approved.

Secy. also informed in the meeting that out of this grant of Rs. 1.65 Crore Punjab State Red Cross have been disbursed to the district Red Cross Branches as per **annexure A.**

Noted and approved

<p>financial year, therefore, it may not be possible to utilize the entire grants amount in such a short span of the current financial year (2016-17)</p> <p>If any amount remains unutilized in this financial year then Finance Department of Punjab Govt. will be requested to allow it to be used in the next financial year i.e. 2017-18 and such surplus amount may be adjusted against the similar grant-in-aid for next financial year i.e. 2017-18.</p>		
<p><b><u>AGENDA ITEM NO.5.</u></b></p> <p><b><u>REGARDING INCREASE IN THE PAY OF DEPUTY SECRETARY (CONTRACTUAL)</u></b></p> <p>There are 2 posts of Deputy Secretary in the Punjab State Red Cross Branch, one in regular pay scale and other on contractual basis.</p> <p>It is submitted that the issue regarding increase in the pay of Deputy Secretary (Contractual) was also</p>	<p>Proposal (a &amp; b) approved</p>	<p>Action by Account and Establishment Branch</p>

discussed in the Finance Committee Meeting held on 10-03-2015.

At that time lower rung officials who were three steps below in official hierarchy from Deputy Secretary were drawing more contractual salary than him i.e. Sr. Asstt., Asstt. Training Supervisor i.e. Rs. 17,420/- per month whereas Dy. Secretary was paid Rs. 15,000/- per month.

In the above meeting, it was approved that Deputy Secretary will be allowed contractual Honorarium salary of Rs,20,000/- per month.

Now the salary of Deputy Secretary working on contractual basis is 20,000/- per month lump-sum. The other contractual employee working on the post of Senior Assistant is getting salary Rs. 22,195/- per month at the D.C. Rate of Chandigarh. Administration. Thus the Deputy Secretary is drawing lesser pay than the Senior Assistant,

which is 3 rungs lower than Deputy Secretary.  
It creates an anomalous situation

The post of Deputy/Joint Secretary is the senior most post in the Indian Red Cross Society, Punjab State Branch. next only to the post of Secretary. Therefore, it is requirement of natural justice and propriety that a senior officer should not get lesser pay than his junior. To remove such anomaly it is submitted for consideration and approval of the Committee that :-

- a) The consolidated salary of Deputy Secretary may be raised to Rs. 25,000/- per month.
- b) In order to avoid such anomalous situation in future a general formula may also be adopted that the salary of the Deputy Secretary appointed on contractual basis will be atleast Rs. 1000/- more than the next junior employee that may be working in Red Cross at any point of time or Rs. 25,000/- per month whichever is more.



<p><b><u>AGENDA ITEM NO.6.</u></b></p> <p><b><u>Any other Suggestion Items</u></b></p> <p>There was general discussion that the new welfare activities can be taken up by the Punjab State Branch. The following suggestions were made:</p> <ol style="list-style-type: none"> <li>1. Secretary Health suggested that the eye camps may be organized by Indian Red Cross Society, Punjab State Branch during the financial year 2017-18 Health Department will extend full Cooperation.</li> <li>2 It was suggested that the Patient Care Service can further be strengthened by creating a band of youth volunteers and their services may be utilized.</li> <li>3. The possibility of starting leprosy care centre at Patiala may be considered. Health Department will extend full Cooperation.</li> <li>4. The functioning of Red Cross Drug De Addiction Centers may be further improved by providing more facilities.</li> </ol>	<p>Decided that efforts be made to implement these suggestions.</p> <p>It was decided that if funds are needed to implement these suggestions then provision of funds can be made accordingly.</p>	<p>Senior Field officer /JRC/YRC Branch</p>
--	--	---

Secretary

Seen and Approved

Chairman Finance Committee

Secretary Health suggested that the Patient Care Service can further be strengthened by creating a youth volunteers and their services may also be utilized. Therefore, for old age people a voluntary force of JRC/YRC to be set up to share their idle time at their residence & old age Homes

1. Sh. Vikas garg suggested that eye camps are to be organized by Indian Red Cross Society, Punjab State Branch during the next year
2. For old age people a voluntary force of JRC/YRC to be set up to share their idle time at their resident & old age Homes
3. Sh. Jugraj Singh Gill advised to improve working of Drug De Addiction 7 Rehabilitation Centre should be improve.

**Suggestion for** improvement of functioning Drug De Addiction & Rehabilitation Centres

**Suggestion for** holding eye camps by Sh. Vikas Garg IAS , Spl. Secy. Health , Punjab

**Suggestion for** holding eye camps by Sh. Vikas Garg IAS , Spl. Secy. Health , Punjab

. Sh. Vikas garg IAS, Special Secretary, Health suggested that eye camps are to be organized by Indian Red Cross Society, Punjab State Branch during the financial year 2017-18

2 For old age people a voluntary force of JRC/YRC to be set up to share their idle time at their resident & old age Homes

3. Sh. Jugraj Singh Gill advised to improve working of Drug De Addiction & Rehabilitation Centre should be improve in state

Non salary Grant-in-aid should be used for multifarious welfare activities & the remaining balance amount be properly transferred to the next year .