

INDIAN RED CROSS SOCIETY, PUNJAB STATE BRANCH,

SECTOR-16-A, MADHYA MARG, CHANDIGARH-160016

Notification

The prescribed proforma of application, educational qualifications, remuneration, age criteria and other terms & conditions for filling up the following posts can be downloaded from the website www.punjabredcross.com.

2. The eligibility for these posts is mentioned against each below. Candidates shortlisted on merit will be called for test/interview.

<u>Sr. No.</u>	<u>Name of post</u>	<u>No. of Post</u>	<u>Qualification</u>	<u>Consolidated Salary Per month</u>
1.	Accounts Officer 10,300-34,800+5000 (GP)	01	B. Com 1 st division or M. Com 2 nd division having passed Chartered Accountant exam. OR B.Com 1 st division or M. Com 2 nd division with MBA (Finance) in Grade-A OR Having passed SAS exam and who has worked on the post equivalent to ACFA or above. Retired persons can also apply to whom the age relaxation will be given accordingly.	The selected candidate will remain on probation as per rules of the Punjab State Red Cross Branch, Chandigarh. During the probation period he/she will be given the emoluments equivalent to the Basic Pay or D.C.Rates whichever is higher.
2.	Senior State Training Supervisor (Contractual Basis)	01	Post Graduation in any subject preferably M.Sc (Biology Zoology, Bio Technology, Physics, Chemistry and Physiotherapy etc.) with B.Ed, M.Ed./NET holding certificate of First Aid & Home Nursing with 5 years experience of teaching in educational institutions. OR Post Graduation in any subject preferably M.Sc (Biology, Zoology, Bio Technology, Physics, Chemistry and Physiotherapy etc.) holding certificate of First Aid & Home Nursing and having 5 years experience as Lecturer in First Aid & Home Nursing. OR M.Sc Nursing holding certificate of First Aid Training with 5 years experience of teaching in educational institutions. OR A qualified MBBS Doctor Note: - Preference will be given in all above cases to those who have Post Graduate Diploma in Disaster Management also.	Rs. 29,557/- (DC Rate)

General Instructions: -

1) AGE LIMIT: -

a) The age limit for these posts will be 18 to 37 years of age. However, age relaxation will be given to the retired persons as per orders/instructions applicable in the Society.

b) For the post No.2 : -

If any employee is recruited on contractual basis after he/she has attained the age of 37 years then his/her services will never be regularized in Punjab Red Cross. However, he/she can work in the Society upto 65 years subject to the recruitment of the Punjab Red Cross and the approval of Competent Authority on usual terms and conditions.

2) APPLICATION FEE: -

Application Fee of Rs.500/- be deposited as per details given below:

a) Through online deposit (details of account are mentioned below)

Name of Beneficiary: Indian Red Cross Society, Punjab State Branch

Account No. : 55094296409

IFS Code: SBIN0050145

Saving Account: State Bank of India, Sector-10 D, Chandigarh.

b) Through Demand Draft to be drawn in favour of "The Secretary, Indian Red Cross Society, Punjab State Branch".

3) Proof of payment of application fee be attached with application

4) Application should be sent on or before 30th July 2020 in the prescribed proforma along with photograph, self attested copies of certificates and receipt of fee. It should be addressed to **"The Secretary, Indian Red Cross Society, Punjab State Branch, Sector-16A, Madhya Marg, Chandigarh-160016"**.

5) Experience certificates, if any be attached with the application.

6) No TA/DA will be paid to the applicants required to appear for written test/interview.

7) In case of any query, please contact Sh. R.C. Rana, Deputy Secretary on Mob: 98728-47084.

8) Incomplete applications will be straightway rejected without any information of the candidate.

9) The Appointing Authority reserves all rights to postpone, cancel or to make alteration in number of vacancies without assigning any reason.